

# Means of Communication

1/ Fill in the paragraph with words from the list. There are two extra words:

Exchanged, Means, two-sided, files, available, Information, widely, call



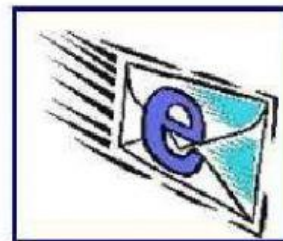
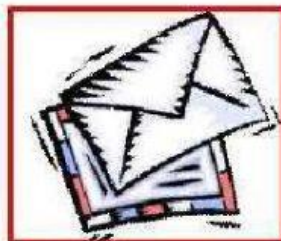
Communication is basically defined as the transfer of ----- from one place to another or from one person/source to another. Thus, it is a ----- process in which thoughts, feelings, ideas etc are ----- in a verbal or non-verbal manner. There are many ----- ways of communication in today's world. Some of the most ----- used ----- are:

- phones
- Fax
- chatting
- SMS
- Letters
- e-mails
- Video-conferencing technologies
- pagers / beepers



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2/ Use words from the previous paragraph to label the pictures:



1/-----	2/-----	3/-----	4/-----
5/-----	6/-----	7/-----	8/-----