Meeting and greeting new people

a Underline the correct words to complete the conversations.

Conversation 1 (9 am)

DEBBIE Good [1]*morning / evening*! How are you today?
AYLA I'm not [2]*bad / fine*, thanks. And [3]*you / are you*?
DEBBIE I'm [4]*nice / OK*, thanks.

Conversation 2 (3 pm)

JENNY Good [5]*afternoon / evening*, Dean.
DEAN Hi Jenny. [6]*She / This* is my friend Becky.
JENNY Hi Becky. How [7]*you are / are you*?
BECKY I'm good, [8]*thank / thanks* you.
Nice [9]*to meet / meet* you.

b 1.4 Listen and check.

c Complete the conversation with the words in the box.

and	~~good~~	hello	I'm	is	my
nice	thank	thanks	too		

CARLA [1] *Good* afternoon. [2]_____ name's Carla Watkins.
JAMES Hello, [3]_____ James Hargreaves.
CARLA [4]_____ to meet you, James.
JAMES Nice to meet you [5]_____.
CARLA Oh, Greg! This [6]_____ James Hargreaves from Electric Blue Technology.
GREG [7]_____, James! How are you?
JAMES I'm fine, [8]_____ you. [9]_____ you?
GREG I'm good, [10]_____.