

Books of Original Entry Classwork

Name:

Island:

Date:

Instructions: Write in the book of original entry for each of the transactions.

BOOKS OF ORIGINAL ENTRY

Sales Journal

Purchases Journal

Returns Inwards Journal

Returns Outwards Journal

Cash Book

Petty Cash Book

The Journal

Transaction	Book of Original Entry
1. Credit Sales	
2. Credit Purchases	
3. Sales Returns	
4. Cheques paid to suppliers	
5. Bad debts written off	
6. Returns Outwards	
7. Returns Inwards	
8. Cash received from customers	