kalaidarous

Name:
Section:

Tutorial 7: Developing interpersonal skills 2

Lesson objectives: *Students will be able to:*
**recognize some types of written communication*
**read and understand postcards*
** differentiate between the use of present simple and present continuous*
**learn vocabulary related to written communication*

Reading activity

Read the post card below then answer the following questions:

Hi Nadia,
I am having a wonderful holiday! The weather is lovely and cool and the people here are so friendly.
I go shopping every day.
The hotel is near to a big park and I go for a walk there every day.
It's beautiful!

Wish you were here!

Lots of love
Your friend Fatima

Nadia Tuma
House 3
Ali Reza Midinah Road
Jeddah
Kingdom of Saudi arabia

Q: **Read the postcard. Choose the correct answer.**

1. **Nadia is Fatima's :** a. mother b. friend c. sister
2. **Fatima is on :** a. sick leave b. a work assignment c. holiday
3. **Fatima is visiting :** a. friendly place b. shopping mall c. park
4. **Every day, Fatima goes:** a. shopping b. walking c. all of the above
5. **Fatima is staying at:** a. an hotel b. a friend's house c. a hostel

Vocabulary Activity:

The following are different **types of written communications, Listen ,practice and translate:**

	Type of written communication	Translation		Type of written communication	Translation
1	Happy Eid card		5	Letter	
2	Postcard		6	Get well card	
3	Thank you card		7	Congratulations card	
4	Email		8	Party invitation	

kalaidarous

Match the written communication with the picture.

1.

a. Congratulations card b. Party invitation c. Get well card

2.

a. postcard b. letter c. email

3.

a. Thank you card b. Congratulations Card c. Happy Eid card

4.

a. email b. postcard c. letter

5.

a. Thank you card b. Congratulations card c. Party invitation

6.

a. Congratulations card b. Thank you card c. Get well card

7.

a. Thank you card b. Congratulations card c. Party invitation

8.

a. postcard b. letter c. Happy Eid card

Complete the sentences using the words provided:

postcard	Happy Eid	Thank you	Invitation.	Get well card	email
		Congratulations.	Letter.		

1. Here is an _____ to my party.
2. I write a _____ card to my favourite teacher.
3. My friend gives me a _____ card when I am ill.
4. Fatima writes an _____ on her computer.
5. My aunt always sends a _____ when she is on holiday.
6. My mother sometimes gets a _____ from her sister.
7. She gets a _____ card when she passes her exam.
8. Nur gives a _____ card to her friend at the end of Ramadam.

<u>Listening activity</u>

Click the link below and listen to the conversation

https://youtu.be/jnILs9ZWZ24

Tick ✓(**Choose yes/ no)** when you hear the correct sentence.

1- a. Eman is here today. Yes No
b. Eman isn't here today. Yes No

2- a. Oh dear! Let's send her a Thank you card! Yes No
b. Oh dear! Let's send her a Get well card!. Yes No

3- a. What sort of party? Yes No
b. What sort of card? Yes No

4- a. It's a party invitation. Yes No
b. It's a birthday card. Yes No

5- a. Hi, Ibtisam! What are you buying? Yes No
b. Hi, Eman! What are you doing here? Yes No

6- a. A birthday card. Yes No
b. Congratulations card. Yes No

Listen again and answer with true or false.

1. Iqbal and Safia are at work.	a. true	b. false
2. Eman is ill at home.	a. true	b. false
3. Iqual wants to send her a get well card.	a. true	b. false
4. They can buy a card after school.	a. true	b. false
5. Nur has a party invitation.	a. true	b. false
6. The party is at 8pm.	a. true	b. false
7. Eshraq is buying a card.	a. true	b. false
8. Ibtisam is buying a Congratulations card.	a. true	b. false
9. The card is for Ibtisam's sister.	a. true	b. false
10. Today her sister gets her exam results.	a. true	b. false

Listen and fill in the missing word.

1. Iqbal and Safia are at _____ .	a. school	b. college	c. home
2. She's _____ home in bed.	a. at	b. an	c. a
3. Let's _____ her a Get well card!	a. end	b. get	c. send
4. Look what _____ got!	a. I'd	b. I've	c. I'm
5. What sort of _____ ?	a. card	b. car	c. can
6. Wow! When is _____ party?	a. that	b. the	c. a
7. What _____ you doing here?	a. 're	b. at	c. are
8. Who is it _____ ?	a. for ?	b. fore ?	c. four ?

<u>Grammar point:</u>

Remember When we ***talk about activities that we do or someone does <u>everyday</u>,*** we use the **present simple tense.**

For example:

Everyday, I **write** e-mails to my friends.

Remember We add 's' to the verb when we talk about people with *he* or *she*. She **talks** to her friends all the time.

Remember for verbs which end in 'ch' and 'o' we add 'es'.

Example: In the evenings, she **watches** TV

after she **does** her homework.

When we talk about something that is happening ***now or we are in the process of doing,*** we use the **present continuous tense**. We write the present continuous by using the helping verb '**am, is + verb + 'ing' ending**.

For example:

I **am sending** this message now.

send/sending

At this moment, she **is e-mailing** her friend .
email/e-mailing

Note: if a verb ends in the letter **'e'**, you **drop the 'e' before 'ing'**.

write/writing

skype/skyping

Q: Read the following sentences and decide which tense are they:

1. **She goes to the market every day.**
   a. Present simple b. present continuous
2. **She's going to the market now.**
   a. Present simple b. present continuous
3. **He drives to work every day.**
   a. Present simple b. present continuous
4. **He's driving to work now.**
   a. Present simple b. present continuous
5. **I study English every day.**
   a. Present simple b. present continuous
6. **I´m studying English now.**
   a. Present simple b. present continuous
7. **I write emails every day.**
   a. Present simple b. present continuous
8. **I´m writing an email now.**
   a. Present simple b. present continuous

Listen again and write the correct verb from the selection below:

Drives going studying writing. goes. Driving write. study

1. She _____ to the market every day.
2. She's _____ to the market now.
3. He _____ to work every day
4. He's _____ to work now.
5. I _____ English every day.
6. I'm _____ now.
7. I _____ emails every day.
8. I'm _____ now.

<u>Vocabulary activity:</u>

1. a stamp

2. an envelope

3. a paper

4. To write

5. To send

6. To receive

Use the vocabulary below to complete the sentences:

1. I use paper and + when I write a letter. .....
2. I need an envelope and to send a letter. .....
3. I need a pen and a to write a letter. .....
4. I

letters every day. .....
5. Sometimes I

important letters. .....

Lesson review:

Read the correspondence and answer the questions.

Please come to my party! When? On Saturday 23rd July 2014 Where? 21 b Assad Avenue, Riyadh What time? 19.30h

1. What kind of correspondence is this?_____
2. When is the party?_____
3. Where is the party? _____
4. At what time is the party_____

Use the simple present and the present continuous tense. Write 5 answers for each question.

1. What do you do every day?

   Example: I get up every day.

   a. _____

   b. _____

   c. _____

   d. _____

   e. _____

2. What does Nahia do every day?

   Example: She goes to college every day.

   a. _____

   b. _____

   c. _____

   d. _____

   e. _____

3. What are you doing now?

   Example: I'm watching the TV now.

   a. _____

   b. _____

   c. _____

   d. _____

   e. _____

4. What's Nahia doing now?
   Example: She's studying English now.

a. _____

b. _____

c. _____

d. _____

e. _____