

Unit 1 (Introductions) review

1) Complete the sentences with the prepositions from the box.

after with of to for on

- a) Ronald works _____ General Electrics in Holland.
- b) Mr. Franks is responsible _____ customers in South America.
- c) We're in charge _____ the engineering department in Sweden.
- d) There's a new job opening. The company is looking _____ job candidates.
- e) Silvio works _____ Lucia in the customer service department.
- f) A team of employees look _____ the company's facilities.
- g) They're currently working _____ a steam turbine project.
- h) I deal _____ the most difficult clients.
- i) There are two persons on top of me. I report _____ Mr. Franks, the site manager and Mrs. Sheen, the project manager.

2) Put the words in order and make questions.

- a) What/ for / you / be / responsible
- b) you / sales / look / do / after
- c) in charge / health and safety / who / here / be / of
- d) what / you / do / work / for / company
- e) deal / he / does / customers / with
- f) in charge / of / you / be / who
- g) report / who / you / do / to
- h) the most difficult / clients / you / with / deal / who / be



3) Match the verbs to their similar meanings.

a) draw	1) produce/ manufacture
b) deliver	2) offer
c) make	3) advise
d) supply	4) create/ design
e) help/ give information	5) send/ transport

4) Complete the sentences with a suitable verb from the box.

produce	sell	supply	provide	deliver	design	manufacture	advise	make
install								

- a) Fiat _____ cars and trucks in its plants from Italy.
- b) Samsung doesn't _____ good customer service.
- c) Siemens _____ spare parts if the machine breaks down.
- d) Siemens _____ all of its products on site.
- e) General Motors _____ its products all over the world by plane or by ship.
- f) Two teams of engineers _____ the drawings for this company.
- g) Liliana _____ household appliances, such as washing machines, heaters and hair dryers, in its plant from Rosario.
- h) Does your company _____ after-sales service near here?
- i) Liliana is an international company. It _____ part of its products abroad.
- j) General Electrics _____ its customers on maintenance and good practices.

5) Make questions with the words provided.

- a) what / your company / manufacture
- b) your company/ supply / spare parts
- c) this retailer / sell / car parts

d) that company / export / to many countries

e) where / you / export / your products

f) you / import / raw materials / from China

6) Correct the grammar, spelling and vocabulary mistakes. Then rewrite the text.

I work as engineer with Volkswagen in Munich. A typical day in my job involves check emails first thing in the morning, have dinner at the afternoon, and then have lots of meeting with my colleagues.

In the company, I'm the responsible of supervising the final products and producing after-sales service. I also look for the quality control department. I enjoy to deal with customers, but sometimes they're enough difficult. The more demanding clients are the Germans, because they has high-quality standards. However, I like my job on Volkswagen. VW manufacture cars and vans and exports its products all over the world.

