



## EXERCISE 2 VERBS AND ADJECTIVES + INFINITIVES

**GRAMMAR NOTES 2-4** Complete the sentences with the verbs or adjectives in parentheses. Use infinitives, and add pronouns if necessary.

I'm basically a procrastinator. I've always wanted to stop  
1. (want / stop)  
procrastinating but didn't know how. It started when I was a teenager and I had trouble getting my schoolwork done. My parents always \_\_\_\_\_ doing my  
2. (warn / not / put off)  
assignments. However, they also \_\_\_\_\_ my own decisions. I guess  
3. (want / make)  
they thought it was \_\_\_\_\_ the consequences of my actions, so  
4. (important for / experience)  
they never \_\_\_\_\_ hard ... and I didn't. I guess I was  
5. (force / study)  
\_\_\_\_\_ from high school, and then from college. Later, when I  
6. (fortunate / graduate)  
started working, I still \_\_\_\_\_ my tasks by doing things at the last  
7. (expect / finish)  
minute. However, I soon learned that that strategy wouldn't work anymore. There were 20 employees in my department, and my boss \_\_\_\_\_ sales reports  
8. (require / write)  
every month. I was nervous about the reports, so I put them off, of course, and didn't even start them until the day they were due. When I tried to turn in one report a week late, my boss got angry. He said it was \_\_\_\_\_ the reports on time, and he  
9. (important / submit)  
\_\_\_\_\_ a report late again. He \_\_\_\_\_  
10. (tell / not / turn in) 11. (advise / change)  
my whole attitude toward finishing necessary tasks. He \_\_\_\_\_ my  
12. (encourage / complete)  
reports quickly, without worrying about whether they were perfect or not, and then check them before submitting them to him. I took his advice and, many painful months later, I am starting to conquer the procrastination demon.

## EXERCISE 3 TOO AND ENOUGH + INFINITIVES

**GRAMMAR NOTE 6** For each situation, write a sentence with *too* + adjective or adverb + infinitive or with *enough* + infinitive.

1. It's 5:15. Jill's flight leaves at 5:45, and it takes 45 minutes to get to the airport. (enough)

Jill doesn't have enough time to get to the airport.

2. Jack's 10-page report is due in an hour. He types only 25 words a minute. (too)