

WRITING SKILLS – LETTER

Read the informations and then do what is being asked.

Complaining letter

Imaginary situation:

You went to the beach for the weekend with your family and reserved 3 rooms in a hotel next to beach, but when you got there the hotel had only reserved 1 of the 3 rooms and they didn't bother to find a solution.

EXERCISE:

Write a letter complaining about the hotel. (min. 10 lines)

This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

