

## Reporting: Talking about past events. Review.

1) Put the dialogue in the correct order.

\_\_\_\_ David: Yes, I visited Johnson Co., Teletech, and many more.



\_\_\_\_ Anna: Hello David! How was your trip to New York?

\_\_\_\_ David: Fantastic! Everything was perfect.

\_\_\_\_ Anna: Glad to hear! Did you visit many clients?

\_\_\_\_ Anna: Did you discuss new projects with them?

\_\_\_\_ David: No, I didn't. We didn't have much time really. But I had very productive meetings.

\_\_\_\_ David: I saw the Statue of Liberty, of course; Time Square, the Empire State, and Ground Zero Memorial, too.

\_\_\_\_ David: Oh, yes! The nightlife in New York was fantastic. I went to lots of bars and discos and I also went sightseeing.

\_\_\_\_ Anna: I envy you... What sights did you see?

\_\_\_\_ Anna: Oh, I see... How many people were there?

\_\_\_\_ David: A lot. Lots of directors, managers and their assistants.

\_\_\_\_ Anna: Great! And after work, did you enjoy the city?

2) Complete with "last", "ago", "yesterday" and "last night".

a) I flew to China \_\_\_\_\_ month.

b) He didn't see the boss \_\_\_\_\_, but they talked over the phone.

c) Peter phoned Cinthia two weeks \_\_\_\_\_.

d) Mr. Donovan discussed the budget with me \_\_\_\_\_ week.

e) The President visited the company a long time \_\_\_\_\_.

f) I had chicken and mashed potatoes for dinner \_\_\_\_\_.

g) We went to Mexico on vacation \_\_\_\_\_ year, and it was great.

3) Complete Pablo's email. Use the words from the box.

discussed	look	was x3	were x3	presented	saw
talked					

To: [cinthiadell@johnson.com](mailto:cinthiadell@johnson.com)

From: [pablorossati@urban.com.ar](mailto:pablorossati@urban.com.ar)

Subject: Last meeting

Hello Cinthia,

How are you? I'm writing about my last meeting on September 10<sup>th</sup> with Mr. Franks.

I'd like to update you on our discussions. The meeting with the team \_\_\_\_\_ quite good. We \_\_\_\_\_ the new products and \_\_\_\_\_ about the budget. But we didn't \_\_\_\_\_ at the schedule. I \_\_\_\_\_ all the information on Power Point slides.

There \_\_\_\_\_ ten people in total. Mr. Franks, Robert, Oscar, and the rest of their team. Oscar \_\_\_\_\_ at a trade fair in Montreal and liked a special product. He \_\_\_\_\_ a car that runs entirely on electricity and is very modern. I promised him to do more research about it.

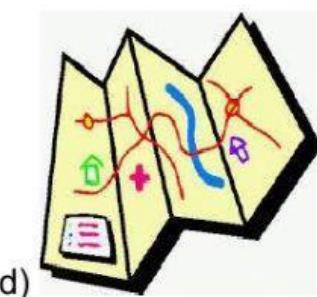
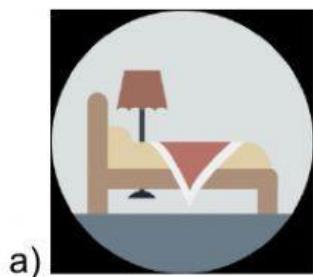
At the end, our clients \_\_\_\_\_ happy with the results. The meeting \_\_\_\_\_ very productive!

\_\_\_\_\_ you busy last week? I hope you make progress with your job.

Regards,

Pablo

4) Complete the vocabulary about holidays.



5) Make positive (+), negative (-) sentences and questions (?) in the past.

a) Mark/ not look / at the figures/ last week (-)

b) Rosa/ be / in the meeting/ yesterday (?)

c) I / see / the Big Ben and Buckingham Palace / in London last year. (+)

d) He / stay / in a five-star hotel in Cancun / last June. (+)

f) We / fly / from LA to New York / on a direct flight / last week. (+)

g) I / not buy / the train tickets / last night (-)

h) you / reserve / the plane tickets / last night (?)

i) We / eat / pasta and salad for lunch/ yesterday (+)