

Reporting: Talking about past events. Review.



1) Put the dialogue in the correct order.

___ David: Yes, I visited Johnson Co., Teletech, and many more.

___ Anna: Hello David! How was your trip to New York?

___ David: Fantastic! Everything was perfect.

___ Anna: Glad to hear! Did you visit many clients?

___ Anna: Did you discuss new projects with them?

___ David: No, I didn't. We didn't have much time really. But I had very productive meetings.

___ David: I saw the Statue of Liberty, of course; Time Square, the Empire State, and Ground Zero Memorial, too.

___ David: Oh, yes! The nightlife in New York was fantastic. I went to lots of bars and discos and I also went sightseeing.

___ Anna: I envy you... What sights did you see?

___ Anna: Oh, I see... How many people were there?

___ David: A lot. Lots of directors, managers and their assistants.

___ Anna: Great! And after work, did you enjoy the city?

2) Complete with "last", "ago", "yesterday" and "last night".

a) I flew to China _____ month.

b) He didn't see the boss _____, but they talked over the phone.

c) Peter phoned Cinthia two weeks _____.

d) Mr. Donovan discussed the budget with me _____ week.

e) The President visited the company a long time _____.

f) I had chicken and mashed potatoes for dinner _____.

g) We went to Mexico on vacation _____ year, and it was great.

3) Complete Pablo's email. Use the words from the box.

discussed	look	was x3	were x3	presented	saw
talked					

To: cinthiadell@johnson.com

From: pablorossati@urban.com.ar

Subject: Last meeting

Hello Cinthia,

How are you? I'm writing about my last meeting on September 10th with Mr. Franks.

I'd like to update you on our discussions. The meeting with the team _____ quite good. We _____ the new products and _____ about the budget. But we didn't _____ at the schedule. I _____ all the information on Power Point slides.

There _____ ten people in total. Mr. Franks, Robert, Oscar, and the rest of their team. Oscar _____ at a trade fair in Montreal and liked a special product. He _____ a car that runs entirely on electricity and is very modern. I promised him to do more research about it.

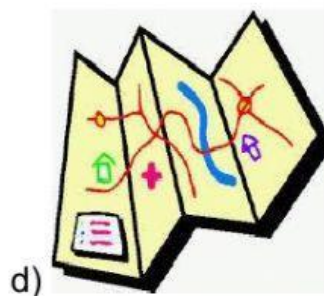
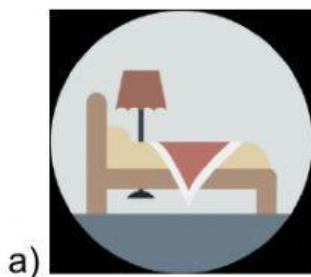
At the end, our clients _____ happy with the results. The meeting _____ very productive!

_____ you busy last week? I hope you make progress with your job.

Regards,

Pablo

4) Complete the vocabulary about holidays.



5) Make positive (+), negative (-) sentences and questions (?) in the past.

a) Mark/ not look / at the figures/ last week (-)

b) Rosa/ be / in the meeting/ yesterday (?)

c) I / see / the Big Ben and Buckingham Palace / in London last year. (+)

d) He / stay / in a five-star hotel in Cancun / last June. (+)

f) We / fly / from LA to New York / on a direct flight / last week. (+)

g) I / not buy / the train tickets / last night (-)

h) you / reserve / the plane tickets / last night (?)

i) We / eat / pasta and salad for lunch/ yesterday (+)