

LET'S PRACTICE

1. COMPLETE THE SENTENCES WITH THE WORDS IN THE BOXES.

work job career

1. I went to bed late last night because I had a lot of _____ to do.
2. My father had a long and successful _____ taking photographs for magazines.
3. My first part-time _____ was delivering pizzas.

colleague employer employee staff

4. Does your _____ know that you work so many hours at home?
5. Mr Charles gathered all the _____ into the main meeting room and introduced the new manager.
6. A(n) _____ of mine at the office told me about this website.
7. As a new _____, I had to do a month's training.

break time off overtime

- 8.** On Mondays, we have a lot to do, so I usually have to work _____.
- 9.** We usually have a ten-minute coffee _____ at around 11 o'clock.
- 10.** I need to ask my boss for some _____ next month. It's my sister's wedding.

quit retire get fired

- 11. A:** Why did Danny _____?
B: Because he was late every day for almost a month.
- 12.** I decided to _____ my old job because I found a new one with a better salary.
- 13.** After 45 years working at the company, Gerald decided it was time to _____.