

## Drafting a Friendly Letter

**Directions:** Get a pencil and piece of paper. Use the sentence starters below to draft your letter. When you finish writing a sentence, click on that sentence on the liveworksheet to show that it is complete.

\_\_\_\_\_  
Your PO Box or Street Address

\_\_\_\_\_  
Your city, state, and zip code

\_\_\_\_\_  
The date you are writing the letter

Dear \_\_\_\_\_,

The name of the person you are writing to

I have been \_\_\_\_\_  
What is something fun that you have been doing recently?

It (was, is) \_\_\_\_\_  
How would you describe this activity?

I have also enjoyed \_\_\_\_\_  
What is another fun thing that you have been doing recently?

What did you do last \_\_\_\_\_?

When are you asking your friend about (last summer, last year, last week)?

\_\_\_\_\_  
Ask your friend a question about what they have been doing.

\_\_\_\_\_  
Ask your friend how they felt about what they did. Was it fun, scary, exciting?

I remember when we \_\_\_\_\_

\_\_\_\_\_  
Write about a memory you have with your friend.

That was so \_\_\_\_\_!  
How do you feel about the memory?

\_\_\_\_\_  
Choose a sentence to say goodbye.

From,

\_\_\_\_\_  
Your name

I hope to see you soon!  
Talk to you later!  
Write me back soon!  
Come visit me anytime!  
Have a wonderful \_\_\_\_\_.  
Please write back soon!  
Miss you!  
Hope to hear from you soon!  
I'm thinking of you!

Take a picture of your work and turn it in on Schoology!

