FILL IN THE GAPS WITH AN APPROPRIATE EXPRESSION

time for a reality check lay the groundwork leave a lot to be desired

land a job jump/leap to conclusions come to a halt up in the air

my gut tells me up to speed (x2) swamped a rule of thumb

pass the buck

1. Before asking for a raise, ... by having your boss see you working hard, and casually mentioning how good you are for the company at every opportunity.

2. My best friend ……..ed a very good ….. last month.

3. The job performance of the new employee ……...

4. I know you found some suspicious things in her office, but don't ……— talk to her first.

5. Our research ……. after a sudden reduction in funding.

6. You think we can start selling our products through our website next month? ……..! Nobody at our company knows anything about e-commerce.

7. It's true that I don't know him well, but ……. that James is the right person for the sales director position.

8. It's your fault. Don't try to ……!

9. It is ……. that if a fire alarm sounds, it's necessary to call 911.

10. Wendy was ……... She had so many papers on her desk, she didn't know where to begin.

11. The whole future of the project is still ……..

12. Before we start the meeting I'm going to bring you …… with the latest developments.

13. It took me a while to get …….. after the flu.