

Write the headings in the correct spaces in the CV.

**Education      Additional information      References      Profile**

**Employment history      Interests      Personal details**

**Personal details**      Name      Kate Henderson

Address      31 Rendlesham Way  
Watford  
Herts  
WD3 5GT

**Phone**      01923984663  
**Mobile**      07764733689  
**Email**      katehenderson@hotshot.com

A highly-motivated, well-travelled, and enthusiastic graduate, with practical experience of working with children of all ages.

**Watford Grammar School**

8 GCSEs  
3 A-levels

**Bristol University**

BA (Hons) Psychology and Education

**June 2010**

Lifeguard and supervisor at KLC leisure Centre

**July 2011**

Athletics coach at training centre

**June 2013**

Teaching assistant at secondary school

Dance, athletics, volleyball, travel, cinema

One of my main interests is dance, which I have done since I was three, passing many exams, and performing in annual dance festivals. I have organized sports events and training sessions for dance, athletics, and trampoline. I have travelled widely throughout the world, in Europe, the Far East, and the US.

**Prof Jane Curtis**

Dept of Education  
Bristol University  
BSS 7LA

**Mike Benson**

Head Teacher  
Bailey School  
Watford, Herts  
WD38JG