

## **TITLE**

Simple drawing that shows the parts of something or how it works.

## **SUBTITLE**

Tells on what page each chapter begins.

## **TABLE OF CONTENTS**

It tells in which page you can find important information.

## **CHARTS, GRAPHS, TABLES**

Shows where something is located.

## **CAPTIONS**

Located at the front cover. They tell what the book is called.

## **DIAGRAM**

Like a mini dictionary.

## **MAPS**

Organize data.

## **TIMELINE**

Shows the order of when events happened.

## **BOLD OR ITALIC LETTERS**

Gives more information about the title.

## **GLOSSARY**

To draw attention to important parts.

## **INDEX**

Give more information about the pictures.