

12 Write

a Read Maggie's email to her friend about a family party. Answer the questions.

- 1 What is the event and when is it happening?
- 2 How many people are coming?
- 3 What is everybody doing to help?



b Imagine you are helping to prepare for one of these events:

- a family party
- a birthday celebration for one of your friends
- a goodbye party for your teacher

Write an email to a friend and tell him/her what is happening.