Sarasas Witaed Suvarnabhumi School

Final Assessment Intensive English Programme Semester 1 / 2022

Subject: Computer Year 4

First name:_____Last name:_____ Class:_____ No:___

Part 1: Send your reply to the e-mail below. (15 points)

Sender: computerclass@gmail.com

To: **BCC**

Subject: **Computer Homework**

Dear Students,

Hello, I am sending you a message to inform you about our computer homework. I would like all of you to reply to this email 10 words that are related to computer. Each word must be at least 4 letters and up. Please submit it today!

Your Teacher,

Lorie

Type the email correctly by applying the email tips above.

LIVEWORKSHEETS

Part 2:

Type the correct answer.

SENDER	**RECEIVER**	**SEND**	**REPLY**
FILE	**SUBJECT**	**GREETINGS**	
BODY OF EMAIL	**CLOSING**	**reem@gmail.com**	

1. The person who sends an email is called _____.
2. The person who receives the message is called _____.
3. This is a response to an email. _____.
4. This is the end of the message. _____.
5. An example email address is _____.
6. Saying hi, hello and how are you is part of _____.
7. The part of an email where you write all the details of your message. _____.
8. This is the summary of your email. _____.
9. What is the use of email?

10. What are the social media platform that you are using to send and receive messages?

LIVEWORKSHEETS