

Master 17

Use with the Unit 1 Project, page 21.

Name: _____ Date: _____ Class: _____

Unit 1: Time for a Change

Unit 1 Project: Complete an Application Form

APPLICATION FOR EMPLOYMENT <i>PLEASE PRINT CLEARLY. COMPLETE ALL ITEMS.</i>			ELECTRO-NOW <i>Equal Opportunity Employer</i>	
PERSONAL INFORMATION				
Date:		Social Security Number:		DOB:
Name: Last First Middle			Phone:	
Address: Street City State Zip				
Can you lawfully work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No				
How do you know about our company? <input type="checkbox"/> Walk-in <input type="checkbox"/> Newspaper <input type="checkbox"/> School <input type="checkbox"/> Friend <input type="checkbox"/> Agency <input type="checkbox"/> Other _____				
Education	Name and Location			Date
High School				
College				
Technical School: Business, Trade, Other				
WORK EXPERIENCE				
List your last job first.				
May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Dates	Employer/Address		Supervisor's Name/Phone	
Date _____ Applicant's signature _____				

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Master 18a

Use to assess or review Unit 1.

Name: _____ Date: _____ Class: _____

Unit 1: Time for a Change

Unit 1 Checkup/Review

Part 1: Listening Listen to Nicholas and his wife talk about his job offer. Then listen to the sentences. Circle the correct answers.

- | | | |
|----------------------|---------------|---------------|
| 1. True <u>False</u> | 3. True False | 5. True False |
| 2. True False | 4. True False | 6. True False |

Part 2: Learning for Life Find the correct answer for each question. Write the answer.

I need my training and my job history.

I need to learn more about technical work.

He can tell me about the programs.

✓ I can be a cashier.

I can think about my experience.

I am very organized.

1. You can work well with numbers. What kind of work can you do?

I can be a cashier.

2. You go to see a technical school counselor. How can he help you?

3. What information do you need to complete a job application?

4. What is one of your skills?

5. What training do you need?

6. You have a job interview at a restaurant. How can you prepare?

To the Teacher: See directions on p. 6.



English—No Problem! Level 2

Master 18b Use to assess or review Unit 1.

Use to assess or review Unit 1.

Name: _____ Date: _____ Class: _____

Part 3: Grammar Use the words in the box to complete the sentences.

Use the words in the box to complete the sentences.

✓ can

am

is

can

is

can

My friend Rashid _____¹ *can* speak two languages. He _____² bilingual. He works as a taxi driver. I think he _____³ get a better job. He _____⁴ very ambitious and hard working. Maybe he _____⁵ attend a training class to become an interpreter or a translator. I _____⁶ confident that he will reach his goals.

Part 4: Vocabulary Choose the correct word and write it on the line.

Choose the correct word and write it on the line.

1. To get a job you need to complete a(n) application.
(application/company)
2. It is important to have _____.
(weakness/training)
3. You need to have eye contact with the _____.
(helper/interviewer)
4. One thing to put on your application is your _____.
(degree/interview)
5. A(n) _____ person wants to be successful.
(ambitious/bilingual)
6. Your _____ can give you a reference.
(supervisor/interviewer)
7. Wear _____ clothes for a job interview.
(neat/polite)
8. A training _____ can help you learn a new job.
(job ladder/program)
9. When someone offers you a job, you want to know about the _____.
(pay/reference)
10. You also need to learn about the _____.
(application/benefits)
11. A(n) _____ is only the first step.
(entry-level job/job ladder)

To the Teacher: See directions on p. 6.

English—No Problem! Level 2