

**Which department do these people work in?**

- 1 Arthur installs programs on the company PCs. \_\_\_\_\_
- 2 Lara interviews applicants for jobs. \_\_\_\_\_
- 3 Silvana buys office equipment for the whole group. \_\_\_\_\_
- 4 Akira runs courses in Japanese. \_\_\_\_\_
- 5 Pablo deals with transporting goods to the customer. \_\_\_\_\_
- 6 Marcel checks the products for faults. \_\_\_\_\_
- 7 If you have a broken photocopier, call Mike. \_\_\_\_\_
- 8 Tatiana is in charge of a team looking for new ideas. \_\_\_\_\_
- 9 Dieter looks after the money. \_\_\_\_\_
- 10 Tina finds out what the customers really want. \_\_\_\_\_

**Write the questions for the answers. Use the correct form of the word in brackets.**

- 11 I work in HR. (department)  
\_\_\_\_\_ ?
- 12 About 15,000. (employ)  
\_\_\_\_\_ ?
- 13 I'm planning a trip to Hong Kong. (at the moment)  
\_\_\_\_\_ ?
- 14 Tea, please. (prefer)  
\_\_\_\_\_ ?
- 15 About six times a year. (visit Japan)  
\_\_\_\_\_ ?
- 16 He's Swedish. (come)  
\_\_\_\_\_ ?
- 17 I'm here until next Thursday. (stay)  
\_\_\_\_\_ ?
- 18 In 2005. (move here)  
\_\_\_\_\_ ?
- 19 Not very much. (know about the Australian market)  
\_\_\_\_\_ ?
- 20 Parts for car engines. (produce)  
\_\_\_\_\_ ?