

Complete the e-mail with *some/any* or *a/an*.

Dear Brioni,

Our visitors arrive on Thursday. Please check we have everything ready.

**FOOD:**

There are ..... drinks in the meeting room - are there ..... biscuits?

There aren't ..... sandwiches for lunch, but there is ..... restaurant near the office.

**MEETING ROOMS:**

There's ..... video projector and ..... pens and paper. There isn't ..... laptop and there isn't ..... wireless connection.

**ARRIVING:**

Are there ..... parking spaces in the car park for them? There are ..... name cards for them and ..... info pack about the company at Reception.

Thanks,

Joe