

# WRITING: INFORMAL LETTER

Write a letter to Global PenPals

**IDEAS** – answer these questions:

- 1- Where do you live?
- 2- Who is in your family?
- 3- Is your school big or small? friendly or unfriendly?
- 4- What school subjects do you like/dislike?
- 5- What do you do in your free time?

**PLAN** – Use the letter in the book as a model. Plan your paragraphs.

PARAGRAPH 1: information about you and your family

PARAGRAPH 2: information about your school

PARAGRAPH 3: information about your free time

**WRITE** – write your letter. Use the strategies, your ideas and paragraph plan to help you.  
Include linking words.

Tip: Work on the letter in your folder or computer. When it's ready, write it in your Digital Workbook and send it!