

Prepare 2 – Level 2 - Third Term

Writing Task Test

Write two short informal emails (60 words each)

1. Your friend is **doing exams and feels stressed**. Write her an email giving your advice about how she can avoid being stressed. Include phrases with *should*, *shouldn't*, *must* and *mustn't* and give reasons.

Example: I don't have much time to write now, but I know you feel stressed about exams and I want to give you some advice.

I think you should go to bed early. You mustn't use your mobile phone before going to bed. If you use it, you will feel very tired in the morning and you know, when you are tired, you can't study.

2. Your friend is **going to live in a new town**. Write him an email giving advice about how he can meet people and make friends. Include phrases with *should*, *shouldn't*, *must* and *mustn't* and give reasons.

Example: I don't have much time to write now, but I know you are going to live in a new town. Making friends can sometimes be difficult, so I'm writing to give you some advice.

I think you should join a sports club to make new friends. You love football and there are a lot of students who also like this sport. You must be nice to them and give them your phone number so that they can contact you.

Your email has to have the following structure:

Dear _____,

I don't have much time to write now, but I ...

I have to stop now. I hope to hear from you soon.

Love,

Your name

Email 1

Email 2