

Name:

Letter Writing - Parts of a Letter

Identify the parts of this friendly letter by dragging each word to their correct spaces.

closure

body

greeting

address

date

signature

1. → 6 Palm Street,
Port Antonio P.O.,
Portland

2. → June 2nd, 2021.

3. → Dear Aunt Sarah,

4. →

I am writing to say how thankful I am for the lovely tablet that you sent for my birthday. I was very happy when Uncle Robert took it to me and said it was a birthday gift from both of you.

Mother and Father have promised me that they will connect it to the internet so I will have access to my Google Classroom. I am really excited about this. I am sure that I will learn many new things and will be able to do my homework more easily.

I like the tablet very much and the first card I make on it will be a gift for both of you.

I really appreciate the gift and I promise to take good care of it.

5. → Your nephew,

6. → James