

3. Copy and complete the chart with the expressions below:

**HOW ARE YOU?**

**THAT'S ALL FOR NOW**

**THANKS FOR YOUR EMAIL**

**I HOPE EVERYTHING IS OK**

**HOPE TO HEAR FROM YOU SOON**

**I HOPE YOU'RE WELL**

**GIVE MY LOVE TO...**

**IT WAS GREAT TO HEAR FROM YOU**

**PLEASE, SAY HELLO TO...**

**I HAVE TO GO NOW**

OPENING REMARKS	CLOSING REMARKS