

**Part 1 Instructions:** Listen to the five greetings and introductions. **Which one did you hear?**

1. a. Hi. How are you doing?  
b. Hey. How's it going?  
c. Hello. How are you?
2. a. Good morning. How are you doing?  
b. Good afternoon. How's it going?  
c. Good evening. How are you?
3. a. Hey, how are you?  
b. Hi, how are you?  
c. Hello. How are you?
4. a. Hi, my name is Tim.  
b. Hi, I'm Tim.  
c. Hello. My name is Tim.
5. a. Sam, this is my friend, Jane.  
b. Sam, have you met Jane?  
c. Sam, I'd like to introduce you to Jane.
6. a. Dan, this is my friend, Lily. Lily, this is my co-worker, Dan.  
b. Dan, have you met Lily? Lily, this is Dan.  
c. Dan, I'd like to introduce my friend, Lily. Lily, this is my co-worker, Dan.

**Part 2 Instructions:** Listen to the short conversations. Think about the tone. Are they **casual** (easy and relaxed) or a little more **formal** (very polite and careful)?

For each conversation, check (☑) casual or formal. Write a word or phrase in the box that makes the conversation **casual** or **formal**.

*Conversation 1*

casual  
 formal

*Conversation 2*

casual  
 formal