# Circle True or False for these sentences

| | | |
|---|---|---|
| You should put everything you will possibly need on your desk. | T | F |
| You should only have one pen or pencil. | T | F |
| It's a good idea to have a bin close to your desk. | T | F |
| It's better to keep information on your computer than on paper if possible. | T | F |
| If you have written notes on paper you should type them into the computer. | T | F |
| The camera in your phone can help you remember things. | T | F |
| A noticeboard is a good way to organise bits of paper. | T | F |
| You should clean your desk once a week. | T | F |

LearnEnglish Teens
LIVEWORKSHEETS