

## Job Skills- Problem Solving

Part 1- Listen to the reading. Then, fill in the blanks with the correct word from the word bank

Listen:

### Word Bank

issues	angles	ability	problems
solving	logical	approach	productivity

You need to display an \_\_\_\_\_ to take a \_\_\_\_\_ and analytical approach to solving \_\_\_\_\_ and resolving \_\_\_\_\_. It's also good to show that you can approach problems from different \_\_\_\_\_.

Listen:

Applying problem \_\_\_\_\_ skills help enhance \_\_\_\_\_. It also helps cultivate relationships by sharing goals and solutions.

The Five Steps to Problem Solving are:

brainstorm	plans	define	Reevaluate	Implement
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1. \_\_\_\_\_ the problem.



2. \_\_\_\_\_ solutions.



3. Make \_\_\_\_\_ and evaluate.



4. \_\_\_\_\_ plans.



5. \_\_\_\_\_ plan.



