Keep work emails within working hours

Business Language

Complete the sentences with the correct phrase.

days off - depends on - on average - on duty - switch off - turn off

1. She decided to ask if she could change her _____ to Wednesday and Sunday.

2. Olga needed time to herself to _____, so she decided to relax in the park during her lunch break.

3. Nurses have been expected to stay _____ for many hours and they feel they deserve a higher income.

4. The house market is moving very quickly in the town and, _____, local estate agents are selling ten houses every day.

5. The success of a new product _____ many things, including price, demand and competition.

6. Jan knew he needed to look after his mental health while working from home, so he decided to _____ the television and go for a walk.

Match the words to make pairs with strong collocations.

1. catching	a. sense
2. common	b. wonder
3. deal	c. union
4. made	d. with
5. no	e. up
6. trade	f. sense

Match the collocations with the definitions.

1. was practical and sensible _____

2. doing something that should have been done before _____

3. an organization of workers that aims to improve pay and conditions _____

4. ability to use good judgment and make sensible decisions _____

5. used for showing that you are not surprised by a particular situation or event _____

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6. to take action to do something, especially to solve a problem

_____

Complete the text with the correct collocations.

Arguments between the government and the (a) _____ had reached a critical point. Workers were tired of not being heard and having to (b) _____ unfair treatment. They had been forced to work very long hours to keep the economy running and were on lower pay than they had been in years – (c) _____ they were so unhappy! The government claimed that they were doing what was best for everyone in society and that workers needed to use (d) _____ and return to their jobs as quickly as possible.

Union representatives believed the government would change their position soon and encouraged workers to continue resisting a return to work. They had stayed strong for months and it (e) _____ to keep applying pressure. One representative claimed they had received information that suggested several ministers were (f) _____ to their way of thinking and it was only a matter of time before workers got what they wanted.

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