

INGRIS GARCIA

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To gain valuable Canadian work experience. To work part-time while in school and full-time in the summer. To use my English in a job setting.

EXPERIENCE

2019-2020

VALET, HILTON HOTEL NIAGARA FALLS

Drove cars responsibly to a safe and secure place for customers. Greeted customers with a friendly smile and conversation. Answered customers' questions fast and efficiently.

2016-2019

HUMAN RESOURCE MANAGER, COMPAÑIA DE COLOMBIA

Made sure work activities were done in a safe way. Documented injuries when they occurred. Followed up with staff and their injuries.

EDUCATION

SEPTEMBER 2019- PRESENT

ENGLISH AS A SECOND LANGUAGE, ST. ANN ADULT LEARNING CENTRE

Learning English. Completed level 1.

MAY 2018

BACHELOR OF HUMAN RESOURCES, UNIVERSITY OF CALI, COLOMBIA

Finished in the top 10% of my class.

SKILLS

- Enthusiastic, diligent
- Team-player
- Fluent in Spanish
- Patient
- Proficient in MS Office (Word, Excel, Power Point)

ACTIVITIES

In my free time, I spend time with my family. We volunteer at Community Care every week because we think it is important to give back to our community. I enjoy being involved in the Canadian culture and learning new things.

Answer the questions.

1. Do you see a photo of Ingris Garcia? _____
2. How old is Ingris Garcia? _____
3. What does Ingris Garcia want to get from this job?

4. When did Ingris Garcia work at the Hilton Hotel? _____
5. Is Ingris Garcia married? _____
6. Can Ingris Speak Chinese? _____
7. What language can she speak? _____
8. Can Ingris use Microsoft Office very well? _____
9. What school did she go to for English? _____
10. Is Ingris Muslim? _____
11. What is her phone number? _____
12. Does she have Canadian work experience? _____
13. Did she go to university in Canada? _____
14. Did she and her family work and make money at Community Care?

15. How many children does Ingris have? _____