

# Business Grammar Builder Relative Clauses

## Response Sheet

### Unit 28 Relative Clauses 1

**Exercise 1.** Write **D** (defining) or **ND** (non-defining) in the appropriate boxes.

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>	6. <input type="text"/>
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**Exercise 2.** Write the beginning of the sentence up to (and including) the Relative Pronoun (*that*, *who*, or *whose*). For example: **The company that**

1. <input type="text"/>	7. <input type="text"/>
2. <input type="text"/>	8. <input type="text"/>
3. <input type="text"/>	9. <input type="text"/>
4. <input type="text"/>	10. <input type="text"/>
5. <input type="text"/>	11. <input type="text"/>
6. <input type="text"/>	12. <input type="text"/>

**Exercise 3.** Write the Relative Pronoun from the sentence and tick the appropriate box. If the Relative Pronoun must stay in the sentence, tick the **KEEP** box; if the Relative Pronoun can be omitted, tick the **OMIT** box.

Relative Pronoun	KEEP	OMIT
1. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Relative Pronoun	KEEP	OMIT
6. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Exercise 4.** Rewrite the formal sentence as everyday informal sentences. Write the **COMPLETE** sentence below. Write it EXACTLY as it appears in the book (with the contractions)!

1.
2.
3.
4.
5.
6.

**Exercise 5.** If the sentence is possible, write a **P**; if it is impossible, write an **I**. Pay close attention to how the boxes are numbered.

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>	6. <input type="text"/>
7. <input type="text"/>	8. <input type="text"/>	9. <input type="text"/>	10. <input type="text"/>	11. <input type="text"/>	12. <input type="text"/>

**Exercise 6.** Read the newspaper article which includes four Relative Clauses (a – d). Decide whether the three statements are true or false for each Relative Clause. Mark each box with a **T** or an **F**.

	a	b	c	d
1. The Relative Clause identifies a person, event, or thing.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. The Relative Pronoun can be replaced with "that".	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. You can leave out the Relative Pronoun.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Unit 29 Relative Clauses 2

**Exercise 1.** Combine each pair of sentences using the word given in brackets. Write the **COMPLETE** sentence below. Write it **EXACTLY** as it appears in the book (with the contractions)!

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

*with*

**Exercise 2.** If the sentence is correct, write **correct** in the appropriate box. If the sentence has a word which should not be there, write it in the appropriate box.

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>
5. <input type="text"/>	6. <input type="text"/>	7. <input type="text"/>	8. <input type="text"/>

**Exercise 3.** Write the correct Relative Pronoun for each sentence in the appropriate box.

1.
2.
3.
4.
5.

6.
7.
8.
9.
10.

**Exercise 4.** Write the correct answer using *what*, *which*, or *who* or write *correct* if the sentence is already correct, in the appropriate boxes below.

1.
2.
3.
4.
5.
6.

7.
8.
9.
10.
11.
12.

**Exercise 5.** Complete the article by writing Relative Clauses based on the notes on your exercise sheet. Begin the Relative Clauses with either *who* or *which*. Write **ONLY** the Relative Clause in the boxes below.

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.



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*Mr. Gipsen*