a) Read these class notes:

We can use **who** , **which** or **that** as a relative pronoun, to join two sentences that have some information in common, without repeating it or using a personal pronoun:

A computer has a virus. This is **the computer** .
→ This is the computer **which/that** has a virus.

__ = the computer

We can use **which** or **that** after an animal or thing:

I have bought **a computer** . **It** (= the computer) is very powerful.
→ I have bought a computer **which/that** is very powerful.

We normally use **who** after a person (but it is correct to use **that** , too):

I have met **a new colleague** . **She** is very young.
→ I have met a new colleague **who** is very young.

We must use **who** or **which** after a comma or a preposition (we mustn't use "that"):

I have talked to **John** . **He** is interested in your idea.
→ I have talked to John, **who** is interested in your idea.

I have written **this note** . **It** is for Janet.
→ I have written this note, **which** is for Janet.

When we use a comma, we are adding extra information:

I have talked to John, **who** is interested in your idea.
→ You and I know John.

I have written this note, **which** is for Janet.
→ We can see the note here.

When we don't use a comma, we are specifying who or what we are referring to, or describing it:

This is the computer **which/that** has a virus.
→ Not the other computers

I have bought a computer **which/that** is very powerful.
→ The computer is new, I am describing it.

I have met a new colleague **who** is very young.
→ The colleague is a new one, I am describing it.

We can omit the relative pronoun (who , that or which) when they are not the subject of the subordinate clause (when there is a subject after it):

I can't find the mouse (that) I bought yesterday.
I'm talking to the man (that) I told you about.

b) Drag the correct relative pronouns to complete these sentences:

which / that / Ø	which / that / Ø	which / that	who / that	
who / Ø	which	which	which	which	who

1. The CPU, _____ is the main component of a computer, is very delicate.

2. The CPU _____ you have is too slow.

3. The memory card _____ you choose is important.

4. I have to buy a computer _____ has a bigger HD.

5. My secretary, _____ is in that office, will explain it to you.

6. The Internet, _____ is a revolutionary invention, has changed our lives.

7. The technician _____ fixed this PC has done a great job.

8. A firewall, _____ is essential, will protect your website from hackers.

9. That monitor, _____ is on offer, has a **£50** discount.

10. I'm talking to the man _____ I want to hire for our company.