SECTION 2 *Questions 11–20*

Questions 11–16

*Choose the correct letter, **A**, **B** or **C**.*

Information on company volunteering projects

11 How much time for volunteering does the company allow per employee?

- **A** two hours per week
- **B** one day per month
- **C** 8 hours per year

12 In feedback almost all employees said that volunteering improved their

- **A** chances of promotion.
- **B** job satisfaction.
- **C** relationships with colleagues.

13 Last year some staff helped unemployed people with their

- **A** literacy skills.
- **B** job applications.
- **C** communication skills.

14 This year the company will start a new volunteering project with a local

- **A** school.
- **B** park.
- **C** charity.

15 Where will the Digital Inclusion Day be held?

- **A** at the company's training facility
- **B** at a college
- **C** in a community centre

16 What should staff do if they want to take part in the Digital Inclusion Day?

- **A** fill in a form
- **B** attend a training workshop
- **C** get permission from their manager

LIVEWORKSHEETS

Questions 17 and 18

*Choose **TWO** letters, **A–E**.*

What **TWO** things are mentioned about the participants on the last Digital Inclusion Day?

A They were all over 70.
B They never used their computer.
C Their phones were mostly old-fashioned.
D They only used their phones for making calls.
E They initially showed little interest.

Questions 19 and 20

*Choose **TWO** letters, **A–E**.*

What **TWO** activities on the last Digital Inclusion Day did participants describe as useful?

A learning to use tablets
B communicating with family
C shopping online
D playing online games
E sending emails

LIVEWORKSHEETS