

## SECTION 2 Questions 11–20

### Questions 11–16

Choose the correct letter, **A**, **B** or **C**.

#### Information on company volunteering projects

11 How much time for volunteering does the company allow per employee?

- A** two hours per week
- B** one day per month
- C** 8 hours per year

12 In feedback almost all employees said that volunteering improved their

- A** chances of promotion.
- B** job satisfaction.
- C** relationships with colleagues.

13 Last year some staff helped unemployed people with their

- A** literacy skills.
- B** job applications.
- C** communication skills.

14 This year the company will start a new volunteering project with a local

- A** school.
- B** park.
- C** charity.

15 Where will the Digital Inclusion Day be held?

- A** at the company's training facility
- B** at a college
- C** in a community centre

16 What should staff do if they want to take part in the Digital Inclusion Day?

- A** fill in a form
- B** attend a training workshop
- C** get permission from their manager

**Questions 17 and 18**

Choose **TWO** letters, **A–E**.

What **TWO** things are mentioned about the participants on the last Digital Inclusion Day?

- A** They were all over 70.
- B** They never used their computer.
- C** Their phones were mostly old-fashioned.
- D** They only used their phones for making calls.
- E** They initially showed little interest.

**Questions 19 and 20**

Choose **TWO** letters, **A–E**.

What **TWO** activities on the last Digital Inclusion Day did participants describe as useful?

- A** learning to use tablets
- B** communicating with family
- C** shopping online
- D** playing online games
- E** sending emails