

Exercise 5

Listen and complete the notes.

Write ONE WORD ONLY for each answer.

- Quickly read the notes, especially the heading, to get an idea of what the talk will be about, and what type of word could go in each gap.
- Remember that each bullet point in the notes refers to the main point that the speaker will make.
- As the speaker is talking, complete each gap with a word that the speaker uses.
- When the talk is finished, check your answers. You should now have notes about the five main points the speaker made. Make sure you only write one word in each gap, and that your spelling is correct.

School Sports Day at the Athletics Centre

Between 8 a.m. – 9 a.m.

Parents are needed to help Mr Robinson

- take some **(1)** _____ to the Athletics Centre
- put up a few **(2)** _____ in different places at the Athletics Centre

After 10 a.m.

Parents are needed to help make sure that students

- get their sports kit from the **(3)** _____ near the main hall
- take **(4)** _____ to the individual sports events

go to Jane Wright if students get any kind of **(5)** _____