

Exercise 1

Complete the sentences. Use the words and phrases in the box.

architect	builder	carpenter	firefighter	graphic designer	head
teacher	personal assistant			receptionist	

1. I work in an office as a/an _____ . I help the sales manager organise his meetings.
2. I think you need to be quite skilled to be a/an _____. You have to love working with wood too, of course.
3. I like designing new buildings and I enjoy my job as a/an _____ .
4. I've always been creative and made things. I also like working with computers, so being a/an _____ is a good fit for me.
5. I didn't think I would be a/an _____ when I first qualified as a teacher. But I do enjoy managing a group of people.
6. I don't mind the manual tasks and it's often good to work outdoors, so I'm happy that I'm a/an _____ .
7. It can be difficult and dangerous being a/an _____ sometimes, but a lot of people think it's exciting.
8. As a/an _____ , I have to welcome people when they arrive at our office.