



Choose the correct item.

### JOB INTERVIEW

The reality of an interview is never as bad as your fears. For some (1) \_\_\_\_\_, people imagine the interviewer is going to jump on every tiny mistake they (2) \_\_\_\_\_.

In truth, the interviewer is as (3) \_\_\_\_\_ for the meeting to go well as you are. It is what (4) \_\_\_\_\_ his or her job enjoyable.

The secret of a good interview is preparing for it.

What you wear is always important as it creates the first impression. So (5) \_\_\_\_\_ neatly, but comfortably. Make (6) \_\_\_\_\_ that you can deal with anything you are (7) \_\_\_\_\_.

Prepare for questions that are certain to come up, for example:

Why do you want to take this place?

What is the most important (8) \_\_\_\_\_ a good employee should have?

Apart from this job, what other careers have you (9) \_\_\_\_\_?

What are your interests and hobbies?

Answer the questions fully and precisely. (10) \_\_\_\_\_, if one of your interests is reading, be prepared to (11) \_\_\_\_\_ about the sort of books you like.

(12) \_\_\_\_\_, do not learn all your answers you have prepared (13) \_\_\_\_\_ heart. The interviewer wants to meet a human (14) \_\_\_\_\_, not a robot.

Remember, the interviewer is genuinely interested in you, so the more you relax and are yourself, the more (15) \_\_\_\_\_ you are to succeed.

