Listen and read the text

PECHA KUCHA PRESENTATIONS



Pecha Kucha is a Japanese word which means 'chit-chat', or a friendly conversation. It is also a type of presentation.

- For a Pecha Kucha presentation, you can only use a maximum of 20 slides.
- You can only talk about each slide for 20 seconds.
- You can't control the slides – they change automatically.
- The idea of Pecha Kucha is to stop people talking on and on and on …
- The idea is also to stop people having slides with hundreds of words and complicated visuals and animations.
- Pecha Kucha presentations must be creative and original because you can only have 20 times 20 seconds of presentation.

4 Read this text from a website giving help with presentations. Match each slide in 3 with the mistake or mistakes.

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8 PRESENTATION MISTAKES TO AVOID

SLIDE

Mistake 1: The number of words on a slide
When there are a lot of words on one slide, people can't read it. Write the key words, not every word you say.

Mistake 2: Colours
With very colourful backgrounds and fonts, it's impossible to read the text. Choose a dark background with light letters, or a light background with dark letters.

Mistake 3: No visuals
Pictures can make presentations interesting and easy to understand. With only text, a presentation can be boring and unattractive.

SLIDE

Mistake 4: The font you use
Some fonts are difficult to read, especially at a distance. Arial and Garamond are usually clear. Don't change fonts frequently for no reason.

Mistake 5: The font-size
A very small font size is difficult to read, especially from a distance. Depending on the font, around size 30 is good.

SLIDE

Mistake 6: Complicated and unnecessary visuals and animations
Arrows, boxes, circles and graphs can be useful. But when you use complicated visuals and animations, it can be difficult to understand. Keep it simple and clear.

SLIDE

Mistake 7: Spelling and grammar mistakes
These can create a bad impression.

Mistake 8: Too many/ No bullet points
Bullet points can make it easy to see the main points of your text. But when everything has a bullet point, it's difficult to know what is or isn't important.



Match each slide with mistakes

LIVEWORKSHEETS

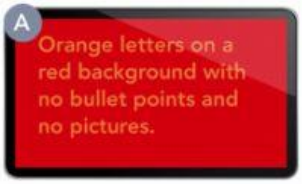
Mistake 3: No visuals | Mistake 2: Colours | Mistake 5: The font-size

Mistake 8: Too many/No bullet points | Mistake 4: The font you use

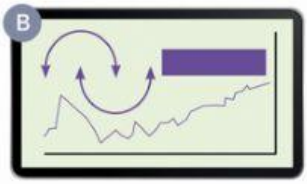
Mistake 7: Spelling and grammar mistakes | Mistake 6: Complicated visuals/animations

Mistake 1: The number of words on a slide

A



B



C



D



LIVEWORKSHEETS