

Practice 3

You are Michael Tang, Marketing Assistant at Hando Car Repair. You have summarised the results of a customer survey.

Write an email to Stephen Lau, Marketing Manager, to tell him the survey results by using all the notes below.

Write 90-110 words.



Hando Car Repair Customer Survey



Date of survey	:	1 – 31 Dec 20--
No. of questionnaires collected	:	650
Branch frequently visited	:	Mongkok
Average spending per visit	:	around \$2,000 to \$3,000
Customers' preference	:	(a) New service 1 st choice: steam cleaning 2 nd choice: premium car waxing (b) Booking for services via website
Other suggestions	:	(a) more branches in New Territories (b) provide exterior & interior cleaning packages

} *habits of most customers*

Mail Message		
 Send	 Save	 Cancel
 Address Book		☒ Check Spelling
Mail	Attachments	Send Options
From:	michaeltang@handocar.com.hk	Cc:
To:	stephenlau@handocar.com.hk	Bcc:
Subject:	Customer Survey	