

Employment Conversation Practice



 Ring, ring, ring!

Hello, This is SVC company.



May I please speak to Ms. Smith?

1



This is Ms. Smith.
Can I help you?



Yes. This is Maria.
May I please have tomorrow off?

2



No, I'm sorry. You're scheduled to work.



I understand. The reason is because my daughter is sick.

3



Oh, I see. Well, I guess that would be okay.



Thank you very much, Ms. Jones.
Goodbye.

4