

### Employment Conversation Practice



Ring, ring, ring!

Hello, This is SVC  
company.



May I please speak  
to Ms. Smith?



This is Ms. Smith.  
Can I help you?



Yes. This is Maria.  
May I please have  
tomorrow off?

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No, I'm sorry. You're  
scheduled to work.



I understand. The  
reason is because  
my daughter is sick.



Oh, I see. Well, I  
guess that would be  
okay.



Thank you very  
much, Ms. Jones.  
Goodbye.

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