High School. Colegio Patriarca San Jose.
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Subject: Listening and Speaking

Self-Study Guide.

BOOK. DEVELOPING TOEIC SKILLS.

UNIT 1. TECHNOLOGY.

LISTEN TO THE FOLLOWING WORDS.

a. desktop computer	**i.** rival
b. options	**j.** collaborate
c. icons	**k.** download
d. Wi-Fi	**l.** e-commerce
e. cable	**m.** network
f. virus	**n.** install
g. devices	**o.** technician
h. outdated	**p.** external (hard drive)

Vocabulary: Technology

Picture Dictionary Track 2

Write the letter of each word under the correct picture.

LIVEWORKSHEETS

1. _____ 2. _____ 3. _____ 4. _____

5. _____ 6. _____ 7. _____ 8. _____

9. _____ 10. _____ 11. _____ 12. _____

13. _____ 14. _____ 15. _____ 16. _____

LIVEWORKSHEETS

Listening Strategy: Embedded Questions

An embedded question is a question that is included inside another question or statement. This makes the questions feel softer and less harsh for the listener than a direct question. Because it does not sound like a regular question, it is important to recognize embedded questions.

1. Form: Yes/No Questions

In *yes/no* questions, embedded questions are introduced by *whether*, *whether or not*, and *if*. These are used when there is no *wh-* word in the question. Embedded *wh-* questions take the following form: *main question* + *embedded yes/no- question* + *subject* and *verb*.

Ex	Direct Question	Embedded Question
	Does Sam need any help?	**Do you know *if*** Sam needs any help? ✔ Do you know **does** Sam need any **help**? ✘
	Is the technician coming today?	**Do you know *whether*** the technician is coming today? ✔ **Do you know is** the technician coming today? ✘

2. Form: Wh- Questions

These embedded questions contain a *wh-* word. Embedded *wh-* questions take the following form: *main question* + *embedded wh- question* + *subject* and *verb*.

Ex	Direct Question	Embedded Question
	Can you fix this device?	**You don't know *how* to fix** this device, do you?
	Who is collaborating on the project?	**Have you any idea *who* is collaborating** on the project?
	When is the seminar on illegal software?	**I was wondering *when*** the seminar on illegal software was. (Note: No question mark)

LIVEWORKSHEETS

3. Embedded Questions in Statements

Embedded questions may also be found within a statement. Embedded questions in a statement take the following form: *main statement + embedded question word + subject* and *verb*. There is no question mark at the end of the embedded question.

Ex **I don't know *where*** to attach this cable.
I have no idea *if* Jason will get a job at Top Tech.

The following are common phrases used in embedded questions:

Main Questions / Statements	Embedded Question Words
Do you remember…? / Can you tell me…? Could you tell me…? / Do you know…? Please tell me… / I don't know… I can't remember… / I'm not sure… I was wondering…	why, how, what, where, when, who

Practice

A **Listen and check the correct response.** Track 4

1. _____ (A) Sorry, I can't.
_____ (B) Sorry, I don't.

2. _____ (A) The meeting is going to be boring.
_____ (B) I believe it's at 10 o'clock.

3. _____ (A) I did. Is there a problem?
_____ (B) Sure, you can install it.

4. _____ (A) Why don't you call a technician?
_____ (B) I print about five pages a day.

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5. _____ (A) I called you yesterday.
_____ (B) Thanks, but I'm OK.

6. _____ (A) We found Jeff, too.
_____ (B) He's usually in room 203.

7. _____ (A) Don't worry. Tina is going to do all the updates.
_____ (B) Charts are difficult, aren't they?

8. _____ (A) Yes, I know.
_____ (B) No, he decided to work on another project.

B Listen and choose the best answer. Track 5

Conversation A

1. What does the man want to know?

(A) How to install an icon
(B) How to design an icon
(C) How to remove an icon
(D) The woman's favorite icon

2. What does the woman suggest?

(A) Call a technician
(B) Leave the icon on the computer
(C) Delete the icon
(D) Run anti-virus software

Conversation B

3. What is this conversation mainly about?

(A) A new product
(B) Staff privacy
(C) A company's rival
(D) Joe Kim's problems

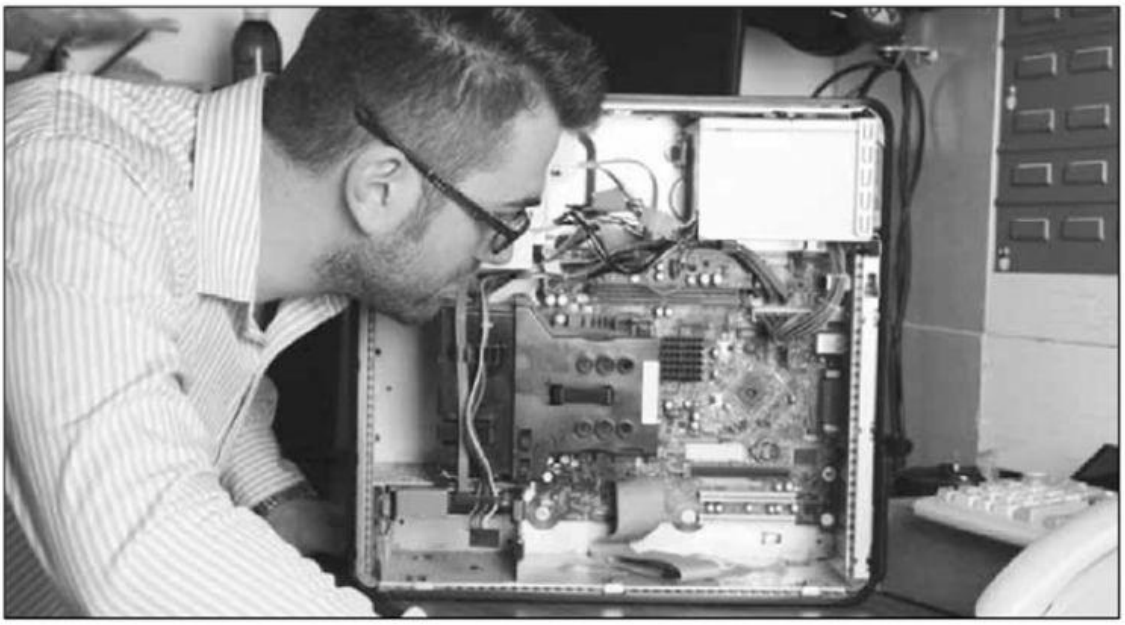
4. What is probably Joe Kim's job?

(A) Sales manager
(B) Office worker
(C) Software developer
(D) Online gamer

LIVEWORKSHEETS

A Listening: Photographs

Listen and circle the letter of the statement that best describes the photograph. Track 6



1. (A) (B) (C) (D)

2. (A) (B) (C) (D)

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3. (A) (B) (C) (D)

B Listening: Question-Response

Listen to the question or statement and three responses. Circle the letter of the best response. Track 7

1. (A) (B) (C)

2. (A) (B) (C)

3. (A) (B) (C)

4. (A) (B) (C)

5. (A) (B) (C)

6. (A) (B) (C)

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C Listening: Conversations

Listen and choose the best answer. Track 8

Brand	Monitor Size	Operating System	Price
RP	24in	Doors 9	$550
Peach	21in	Doors 10	$750
Xcer	24in	Doors 10	$999

1. What is the couple looking for?

(A) A computer monitor
(B) A new operating system
(C) A desktop computer
(D) A large laptop

2. Why doesn't the couple like the Xcer?

(A) It's too expensive.
(B) It's not a good brand.
(C) It's too small.
(D) It's not up-to-date.

3. Look at the graphic. How much will the couple probably pay for their purchase?

(A) $550
(B) $750
(C) $999
(D) $1,000

D Listening: Talks

Listen and choose the best answer to each question. Track 9

1. Who is most likely listening to the recording?

(A) Someone who wants to buy a computer
(B) Someone who can repair a phone
(C) Someone who wants to get something repaired
(D) Someone who wants to get a job

2. What should the listener do if they want to talk to a phone technician?

(A) Press 0
(B) Press 1
(C) Press 2
(D) Go to the company's office

3. What can the listener do if he or she wants more information?

(A) Check the website's calendar
(B) Check the website's FAQs
(C) Call back again later
(D) Make an appointment online

LIVEWORKSHEETS

"Self- assessment of my performance"
Al terminar por completo el trabajo, autoevalúo el nivel de desempeño alcanzado.

I type an (X) in the level that best represents my obtained performance in each indicator.

Indicators of Learning	**Performance Levels**		
	To achieved: ***(Beginner)*** Learner is in process to achieve the task. Learner presents some issues.	***In progress:*** ***(Intermediate)*** Learner can achieve the task with some difficulty and needs improvement.	***Achieved:*** *(Advanced)* Learner can achieve the task without any difficulty.
The student			
recognizes specific information from audios related to the context of "TECHNOLOGY" by solving different listening tasks.			

LIVEWORKSHEETS