

# HOMEWORK

INTERMEDIATE 5C

## 4 GRAMMAR gerunds and infinitives

### a Match the sentence halves.

1 I don't mind	<input type="checkbox"/>	5 He's afraid of	<input type="checkbox"/>
2 He forgot	<input type="checkbox"/>	6 It's difficult	<input type="checkbox"/>
3 She would love	<input type="checkbox"/>	7 Why don't you try	<input type="checkbox"/>
4 I can't afford	<input type="checkbox"/>	8 Being self-employed	<input type="checkbox"/>

a applying to smaller companies?  
b can be hard work.  
c to tell the company he was getting married.  
d getting sacked.  
e to get a good job as soon as you finish university.  
f travelling a lot for my work.  
g to have more responsibility.  
h to accept a lower salary.

### b Circle the correct answer.

1 I really enjoy learning / to learn new skills.  
2 She regrets not going / not to go to university.  
3 We find it easy training / to train new employees.  
4 I can't remember sending in / to send in the application form.  
5 He's going to practise being / to be interviewed.  
6 Did the company promise giving / to give you a permanent contract?  
7 She's not very good at typing / to type.  
8 Don't forget including / to include a letter with your CV.  
c Correct any mistakes in the highlighted phrases. Tick (✓) the correct sentences.

1 She would like getting a job abroad, preferably in the US. to get

2 I've decided to resign from my job. \_\_\_\_\_

3 Don't accept anything – you must go on looking for your ideal job. \_\_\_\_\_

4 We spent two months to interview all the candidates. \_\_\_\_\_

5 They must increase the salary to attract the right applicants. \_\_\_\_\_

6 He gave up to study at university after he got the job. \_\_\_\_\_

7 It's impossible for me moving to the new office. \_\_\_\_\_

8 To work at the computer gave her back problems. \_\_\_\_\_

## More Words to Learn

Write translations and try to remember the words.

Word	Pronunciation	Translation
contestant noun	/kən'testənt/	
industry noun	/'indəstri/	
judge noun	/dʒʌdʒ/	
marketing noun	/'ma:kɪtɪŋ/	
MP (Member of Parliament) noun	/em pi:/	
sales noun	/seɪlz/	
TV series noun	/ti:'vi: 'sɪəri:z/	
pretend verb	/pri'tend/	
regret (doing) verb	/ri'gret/	
seem verb	/si:m/	

## Formal letters and a CV

a Look at the job advertisement. Which job could you apply for?  
b Complete the CV (Curriculum Vitae) with a heading from the list.

Additional information    Career history    Computer skills  
Education    Languages    Personal information

c Read the covering letter. Circle the more formal phrase in each pair.

The Olympic Committee is looking for dedicated, enthusiastic, and energetic people to work in different areas for the forthcoming Olympic Games. There are vacancies in the following areas:

- Administration
- Translation and language services
- Hospitality and catering
- Medical support

All applicants must be appropriately qualified and a good level of English is essential. Send your CV and a covering letter (in English) to:

Job applications: The Olympic Committee, PO Box 2456

### Mehmet Bolat

#### Personal information

Address	Alper Apt. Daire 3 Turgut Özal Caddesi Seyhan, Adana
Telephone	home: 0090 322 6587688 mobile: 0090 535 9428190
Nationality	Turkish
Marital status	Single
Date of birth	12th September 1982
Email	bolatmehmet@superonline.com.tr



LIVEWORKSHEETS

