

	Concepts
Parts of e-mail	In this paragraph we «start» to say goodbye by
Greetings	wishing the other person well and asking them
Main paragraph 2	to reply to your email.
Signature	
Opening paragraph	In this paragraph we deal with the first important
Goodbye	point.
Main paragraph 1	We sign the email with our name
Closing paragraph	If there is a different point to deal with, this paragraph will do so.
	We react to the other person's news and ask them
	how they are feeling and whatever else you feel
	is appropriate.
	We use a short expression to say goodbye.
	We greet the other person.
Vrite the correct part of e-	-mail.
i Sandy,	
odnay,	
hanks a lot for writing back. I'm also n	really excited about visiting you!
name a for for writing back. The also h	outly exercise about visiting you.
on my first evening. I'd like to relax at i	home. I will probably be very tired from the trip, so I need to rest and
et ready for the other days. Is that oka	
s for climbing. I'm afraid I can't. I forg	ot to tell you, but I hurt my knee last week, so I can't do sport now.
o for ominoring, this arrana rount. Thorg	
To our our our our our our our our our ou	
The state of the s	
ow about visiting some art galleries in	n your town? If you want, we could go. You know I love art! What do
ow about visiting some art galleries in	n your town? If you want, we could go. You know I love art! What do
ow about visiting some art galleries in u think?	

