

# Lesson 03

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## Modal Verbs: ability, requests and offers

### 01 | Rearrange the words to make questions from a job interview.

| Wh-word or phrase | Auxiliary verb | Subject | Main verb | Rest of the question |
|-------------------|----------------|---------|-----------|----------------------|
|-------------------|----------------|---------|-----------|----------------------|

get / I / you / can / I / a / drink?

e-mail address / your / confirm / I / could ?

can / you / spreadsheets / use ?

speak / languages / any other / you / can?

about / tell / you / job / us / your present / more / could?

tell / your current salary / me / you / could?

would you / as soon as possible / your decision / let us know?

start / you / when / can?

like / tea / some more / you / would?

career goals / could / your / tell / me / you?

### 02 | Now match the questions to the interviewee's answers.

|                        |  |                           |
|------------------------|--|---------------------------|
| Can I get you a drink? |  | I'd love some. Thank you. |
|------------------------|--|---------------------------|

|  |  |   |
|--|--|---|
| <p>Could I confirm your e-mail address?</p> <p>Can you use spreadsheets?</p> <p>Can you speak any other languages?</p> <p>Could you tell me more about your present job?</p> <p>Could you tell me your current salary?</p> <p>Would you let us know your decision as soon as possible?</p> <p>When can you start?</p> <p>Would you like some more tea?</p> <p>Could you tell me your career goals?</p> |  | <p>Well, I'm currently supervising an HR project.</p> <p>Not very well, but I'm doing a course next week.</p> <p>The address is correct, but I've got a new mobile number.</p> <p>Yes, I can speak Korean and Japanese.</p> <p>It's €60,000 a year.</p> <p>I would like to enhance my managerial skills and eventually become manager of my department and build a strong team.</p> <p>My notice period is two months.</p> <p>I can let you know next week.</p> <p>Thank you. A cup of tea, please.</p> |
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