

TOPIC 20: JOBS

I. VOCABULARY

STT	Từ vựng	Từ loại	Phiên âm	Nghĩa
1	Accentuate	v	/ək'sentʃueɪt/	nhấn trọng âm
2	Acquiesce	v	/ækwi'es/	bằng lòng
3	Actuarial	a	/æktʃu'eəriəl/	thuộc tính toán bảo hiểm
4	Administrator	n	/əd'mɪnɪstreɪtər/	người quản lí
5	Ambassador	n	/æm'bæsədər/	đại sứ
6	Amplify	adv	/'æmpəli/	một cách dư dả
7	Analyst	n	/'ænəlist/	nhà phân tích
	Analytical	a	/,ænə'litikəl/	thuộc phân tích
	Analysis	n	/ə'neɪləsɪs/	sự phân tích
8	Anthropologist	n	/,ænθrə'pɒlədʒɪst/	nhà nhân loại học
9	Archaeologist	n	/,ɑ:ki'pələdʒɪst/	nhà khảo cổ học
10	Bankruptcy	n	/'bæŋkrʌptsi/	sự phá sản
11	Bilingual	a	/,baɪ'liŋgwəl/	song ngữ
12	Blissfully	adv	/'blɪsfəli/	một cách hạnh phúc, sung sướng
13	Conscience	n	/'kɒŋʃəns/	lương tâm
14	Cutback	n	/'kʌtbæk/	sự cắt giảm
	Breakdown	n	/'breɪkdaʊn/	sự hỏng hóc
	Layout	n	/'leɪaʊt/	bản mẫu
	Drop-back	n	/'drɒpbæk/	sự bỏ lại, sự tụt lại
15	Decorously	adv	/'dekərəsli/	một cách lịch thiệp
16	Demographics	n	/,demə'græfɪk/	số liệu thống kê dân số
17	Diligence	n	/'dɪlɪdʒəns/	sự chăm chỉ
18	Disengage	v	/,dɪsɪŋ'geɪdʒ/	tách rời
19	Dismissal	n	/dɪ'smɪsəl/	sự sa thải
20	Ecstatically	adv	/ɪk'stætɪkli/	một cách ngây ngất, mê ly
21	Employment	n	/ɪm'plɔɪmənt/	việc làm, sự thuê
	Employ	v	/ɪm'plɔɪ/	thuê mướn
	Employee	n	/ɪm'plɔɪi:/	nhân công, người làm công
	Employer	n	/ɪm'plɔɪər/	ông chủ
	Employable	a	/ɪm'plɔɪəbəl/	có thể thuê được
22	Experimentation	n	/ɪk,sperɪmen'teɪʃn/	sự thí nghiệm
23	Ferociously	adv	/fə'reʊʃəsli/	một cách hung tợn
24	Gloomy	a	/'glu:mi/	u ám, ảm đạm
25	Idleness	n	/aɪdəlnɪs/	sự lười biếng, lười nhác
26	Incompetence	n	/ɪn'kɒmpɪtəns/	sự thiếu khả năng
27	Indolence	n	/ɪndələns/	sự lười biếng
28	Interim	a	/ɪntərɪm/	lâm thời
29	Intimately	adv	/ɪntɪmətli/	một cách thân mật
30	Intriguingly	adv	/ɪn'tri:ɡɪŋli/	một cách ngấm ngấm
31	Jubilantly	adv	/dʒu:bɪləntli/	một cách vui vẻ, hân hoan
32	Legitimate	a	/lɪ'dʒɪtɪmət/	hợp pháp

33	Meteorologist	n	/ˌmiːtiəˈrɒlədʒɪst/	<i>nhà khí tượng học</i>
34	Meticulously	adv	/məˈtɪkjələsli/	<i>một cách tỉ mỉ, kĩ càng</i>
35	Multilingual	a	/ˌmʌltiˈlɪŋɡwəl/	<i>đa ngữ</i>
36	Negligence	n	/ˈneglɪdʒəns/	<i>tính cầu thả</i>
37	Notably	adv	/ˈnəʊtəbli/	<i>đáng kể, đáng chú ý</i>
38	Occupation	n	/ˌɒkjʊˈpeɪʃn/	<i>công việc</i>
39	Philanthropist	n	/fɪˈlæntərəpɪst/	<i>người nhân đức</i>
40	Provisional	a	/prəˈvɪʒənəl/	<i>tạm thời</i>
41	Punctuality	n	/ˌpʌŋktɪfʊˈæləti/	<i>sự đúng giờ</i>
42	Recruiter	n	/rɪˈkruːtər/	<i>nhà tuyển dụng</i>
43	Requisite	n	/ˈrekwɪzɪt/	<i>điều kiện tất yếu</i>
44	Revenue	n	/ˈrevənjuː/	<i>thu nhập</i>
45	Salary	n	/ˈsæləri/	<i>lương</i>
	Wage	n	/weɪdʒ/	<i>lương (theo giờ)</i>
	Bonus	n	/ˈbəʊnəs/	<i>thưởng</i>
	Pension	n	/ˈpenʃən/	<i>lương hưu</i>
46	Scenario	n	/səˈnɑːriəʊ/	<i>viễn cảnh</i>
47	Segment	n	/ˈseɡmənt/	<i>đoạn, khúc</i>
48	Spokesperson	n	/ˈspəʊksmən/	<i>người phát ngôn</i>
49	Substantially	adv	/səbˈstænjəli/	<i>về thực chất, về căn bản</i>
50	Superficially	adv	/ˌsuːpəˈfɪʃəli/	<i>một cách hời hợt nông cạn, thiếu cặn</i>
51	Tactfully	adv	/ˈtæktfəli/	<i>một cách khéo léo trong cư xử, lịch thiệp</i>
52	Trainee	n	/ˌtreɪˈniː/	<i>thực tập sinh</i>
53	Undersized	a	/ˌʌndəˈsaɪzd/	<i>chưa đủ kích thước, dưới cỡ tiêu chuẩn, còi cọc</i>
	Overused	a	/ˌəʊvəˈjuːz/	<i>lạm dụng</i>
	Overstaffed	a	/ˌəʊvəˈstaːft/	<i>thừa nhân viên</i>
	Undercharged	a	/ˌʌndəˈtʃɑːdʒ/	<i>định giá thấp</i>
54	Upheaval	n	/ʌpˈhiːvl/	<i>sự biến động</i>
55	Upsurge	n	/ˈʌpsɜːdʒ/	<i>sự đột ngột tăng</i>
	Upshot	n	/ˈʌpfɒt/	<i>kết cục, kết luận</i>
	Upkeep	n	/ˈʌpkiːp/	<i>sự bảo dưỡng</i>
	Uproar	n	/ˈʌprɔːr/	<i>sự ồn ào, om xòm</i>

II. STRUCTURES

STT	Cấu trúc	Nghĩa
1	Adhere to = conform to = abide by = comply with:	<i>tuân theo</i>
2	At any rate	<i>bất luận thế nào</i>
3	Be made redundant	<i>trở nên thừa thãi</i>
4	Be on probation	<i>trong thời gian tập sự, quản chế</i>
5	Beaver away = slave away	<i>làm quần quật</i>
6	Blissfully ignorant	<i>không biết và không muốn biết về những điều gì không vui, không tốt đẹp</i>
7	Breach of contract	<i>sự vi phạm hợp đồng</i>

8	By no means By all means	không đời nào, không có nghĩa lý gì bằng bất cứ giá nào
9	Fair and square	công bằng và thẳng thắn
10	Fit the bill	phù hợp
11	For hours on end	(liên tục) nhiều giờ, hàng giờ liền
12	Get a feel for	hiểu rõ điều gì
13	Hand in one's notice	từ bỏ
14	Here and there Step by step Now and then All in all	đó đây từng bước một thỉnh thoảng nói chung, nhìn chung
15	Hit the hay/sack	đi ngủ
16	In lieu (of) = instead (of)	thay vì
17	Ins and outs By and large	chi tiết và tính phức tạp của điều gì nhìn chung
18	Jump ship	thay đổi công việc
19	Kick off Knock off Wind down Knuckle down	bắt đầu, khởi động ngừng làm việc thư giãn, thả lỏng nỗ lực, cố gắng hết sức
20	Lay up Lay off	ốm liệt giường/sự dự trữ, để dành sa thải, từ bỏ
21	Look on the bright side	lạc quan
22	Odds and ends: đầu thừa đuôi thẹo, vật linh tinh, không cần thiết	
23	Parental leave = time that a parent is allowed to spend away from work to take care of his or her baby: khoảng thời gian mà ông bố/bà mẹ được phép nghỉ làm để chăm con	
24	Peace and quiet	yên bình
25	Ponder on/upon/over st	trầm tư suy nghĩ về điều gì
26	Press ahead with st	tiếp tục làm gì
27	Pros and cons	những ưu điểm và bất lợi của việc gì đó
28	Stand a good chance of doing st: có cơ hội để thành công trong việc làm gì	
29	Take a risk	liều lĩnh, mạo hiểm
30	Take one's hat off	ngả mũ, tôn trọng
31	To a great extent	ở một mức độ lớn hơn
32	Ups and downs	thăng trầm
33	Wear off Wear out Wear on Wear down	mất tác dụng, ảnh hưởng dùng nhiều đến khi nó hỏng, bị mòn (thời gian) trôi rất chậm làm hư mòn, hao hụt, kiệt sức
34	Work against the clock	làm việc không ngừng nghỉ

III. PRACTICE EXERCISES

Exercise 1: Mark the letter A, B, C or D to indicate the word that differs from the other three in the position of **primary stress** in each of the following questions.

- Question 1: A. advertisement B. probation c. competitive D. relevant
 Question 2: A. qualification B. university c. opportunity D. undergraduate
 Question 3: A. rewarding B. fascinating c. tedious D. challenging
 Question 4: A. encourage B. permanent c. graduate D. organize
 Question 5: A. workforce B. high-flyer c. handshake D. headhunt

Exercise 2: Mark the letter A, B, C, or D indicate the word whose underlined part differs from the other three in pronunciation in each of the following questions.

- Question 6: A. advertisement B. applicant C. candidate D. management
 Question 7: A. apprenticeship B. importance C. specialize D. office
 Question 8: A. teacher B. experience C. cashier D. intervew
 Question 9: A. shortlist B. temporary C. afford D. accordingly
 Question 10: A. pension B. commission C. passion D. decision

Exercise 3: Mark the letter A, B, C, or D to indicate the correct answer to each of the following questions.

Question 11: People applying for a job in actuarial firms must have _____ skills, which involve the ability to gather information, solve complex problems and make decisions.

- A. analysts B. analytical C. analysis D. analyzing

Question 12: A large proportion of employees from all demographics claimed to be _____ with strict rules and poor working conditions of their companies.

- A. dissatisfied B. satisfied C. satisfaction D. unsatisfactory

Question 13: In America, a worker can take a _____ leave to take care of his or her baby.

- A. parental B. parenting C. parenthood D. parentage

Question 14: Many corporations and _____ are now making use of state-of-the-art artificial intelligence and automatic _____ in lieu of the human labor force.

- A. entrepreneurs - applicants B. enterprising - applicable
 C. entrepreneurial - appliances D. enterprises - applications

Question 15: _____ is a person who studies processes in the earth's atmosphere that cause particular weather conditions.

- A. Anthropologist B. Archaeologist C. Meteorologist D. Philanthropist

Question 16: Having revealed confidential documents to an agency's competitor, Mr. Gordon would definitely be sued for _____ of contract.

- A. crack B. breach C. rupture D. fracture

Question 17: The Headquarter of this multinational organization is currently _____, which means some people will have to be made redundant.

- A. undersized B. overused C. overstaffed D. undercharged

Question 18: The managers said I'd would be on _____ for the first two or three weeks as they wanted to find out if a trainee were able to complete all the given tasks under intense pressure.

- A. testing B. inspection
 C. probation D. experimentation

Question 19: Although her boss gives quite obvious a hint of dismissing Nancy for her incompetence, she is still _____ ignorant of the fact that she is about to face up to a gloomy scenario of unemployment.

A. jubilantly B. ecstatically C. blissfully D. decorously

Question 20: So _____ does Jin carry out his work that he hardly makes any mistakes.

A. superficially B. substantially C. meticulously D. tactfully

Question 21: The newly developed software has been _____ successful as it takes far less time for a receptionist to process orders than the conventional method.

A. regularly B. markedly C. permissibly D. intimately

Question 22: Thanks to the executive director's scheme of choosing a famous singer as a brand ambassador, the revenue of his company has _____ increased and is estimated to exceed \$10 billion dollars in 2019.

A. intriguingly B. widely C. amply D. considerably

Question 23: _____ candidates seem to make a deep impression on the recruiter and therefore, stand a good chance of succeeding in a job interview.

A. self-conscious B. self-confident C. self-centered D. self-evident

Question 24: According to the chairman's spokesperson, further _____ in the marketing division are to be expected.

A. cutbacks B. breakdowns C. layouts D. drop-backs

Question 25: You have to be utterly _____ in order to succeed in this competitive job.

A. kind-hearted B. near-sighted C. single-minded D. hot-blooded

Question 26: The _____ of the two unused plantations proved such a financial burden that the manager was forced to sell one.

A. upsurge B. upshot C. upkeep D. uproar

Question 27: At the height of the financial crisis, Daniel's start-up went through such a difficult period that he had no choice but to _____ his staff.

A. lay up B. take on C. take down D. lay off

Question 28: Jennie usually _____ work at about half past six so she's home by 7 pm most nights.

A. kicks off B. knocks off C. winds down D. knuckles down

Question 29: In the 18th century, workers liked wearing jeans because this material was strong and did not _____ easily.

A. wear off B. wear out C. wear on D. wear down

Question 30: As she took a week off to go on a holiday in Korea, she will have to _____ the hours and complete all of the remaining work tomorrow.

A. make up B. find up C. catch up D. bring up

Question 31: Despite Shawn's high working productivity as an accountant, his future career promotion is _____ certain.

A. by no means B. to a great extent C. at any rate D. by all means

Question 32: _____, all employees in my company are efficient and have good problem-solving skills.

A. Fair and square B. Ins and outs C. Odds and ends D. By and large

Question 33: You need to weigh up the _____ of working in this enterprise before accepting this job offer.

A. fish and chips B. ups and downs
C. pros and cons D. peace and quiet

Question 34: To achieve the best quality of the products, each must be manufactured _____ by well-qualified workers and experts.

A. here and there B. step by step C. now and then D. all in all

Question 35: Government saw no sign of decrease in the number of graduates who were out

of _____. In fact, the unemployment rate increased to about 2.19% in the first quarter of 2019.

- A. career B. job C. work D. occupation

Question 36: Too many people work in the public _____ in this country, in my opinion.

- A. area B. division C. sector D. zone

Question 37: After a short _____ of being unemployed, I decided to take a risk and set up my own business.

- A. phase B. spell C. span D. session

Question 38: Maria will only be working here for a couple of weeks. She is a(n) _____ worker.

- A. provisional B. conditional C. interim D. temporary

Question 39: I don't know how an office worker can sit in front of a computer for hours _____ end.

- A. for B. by C. at D. on

Question 40: Unless they acquiesce _____ the loan policies of the bank, their company will be on the verge of bankruptcy.

- A. in B. about C. for D. with

Exercise 4: Mark the letter A, B, C, or D on your answer sheet to indicate the word(s) CLOSEST in meaning to the underlined word(s) in each of the following questions.

Question 41: His idleness and lack of concentration were the main causes for his dismissal.

- A. indolence B. diligence C. negligence D. conscience

Question 42: I only applied for this business with a view to accumulating first-hand experience.

- A. attaining B. gaining C. penetrating D. accomplishing

Question 43: A training period of six months is mandatory for everyone who wants to become official receptionists of this five-star hotel.

- A. advisory B. voluntary C. optional D. compulsory

Question 44: Owing to superior labor efficiency and accuracy many factories prefer modern robots to blue-collar workers.

- A. related to people whose work uniforms are blue
B. related to people who work in rural areas
C. related to people whose work mainly needs strength and physical skills
D. related to people whose work mainly requires mental efforts

Question 45: In the latest meeting, the chairman accentuated the importance of providing a professional as well as friendly working environment for all of his employees.

- A. revealed B. highlighted C. disclosed D. de-emphasized

Question 46: If the business does well, I'll hopefully be able to take on a part-time assistant in the spring.

- A. retain B. utilize C. employ D. sack

Question 47: My fingers are tired! I've been beaver away at this keyboard for hours.

- A. giving away B. diving in C. slaving away D. putting in

Question 48: Charlie's going to leave early this afternoon but she says she'll make up for the lost hour's tomorrow.

- A. exploit B. utilize C. refund D. compensate

Question 49: He didn't set out to be a millionaire. He just wanted to run a successful business.

- A. aim at B. search for C. think of D. ponder on

Question 50: I am not sure if I'm doing it right, but I'll try to press ahead with this plan anyway.

- A. prolong B. abandon C. continue D. remain

Question 51: My work is challenging, of course, because it involves both a sales function and a technique function.

- A. fascinating B. rewarding C. stimulating D. demanding

Question 52: The atmosphere at work was so bad that Brian eventually decided to hand in his notice.

- A. notify the boss B. apply for another job
C. give up his job D. be given a better job

Question 53: We want to recruit the brightest and the best. If you think you fit the bill, fill in an application form today.

- A. are able to pay the bill B. are suitable
C. are of the right size D. are excellent

Question 54: I've been working here for over ten years now and I'm on first-name terms with everyone, even the CEO.

- A. getting on B. happy C. satisfied
D. having an informal/friendly relationship

Question 55: Whether you recently lost your job or are ready to jump ship from your current one, the chances of your getting a new position through the ads is next to nil.

- A. leave an organization for another B. change from a form to another
C. convert from one system to another D. turn from this state to another

Exercise 5: Mark the letter A, B, C, or D on your answer sheet to indicate the word(s) **OPPOSITE** in meaning to the underlined word(s) in each of the following questions.

Question 56: With strong financial capacity and excellent leaders, Vin group is one of the most prestigious property investors in 2017.

- A. renowned B. famed C. ordinary D. distinguished

Question 57: In some countries, employers have no legitimate rights to directly dismiss their employees.

- A. invalid B. illegal C. improper D. lawful

Question 58: Scientists proved that choosing a career for money will make you less efficient, happy and more selfish.

- A. incapable B. ineffective C. proficient D. productive

Question 59: Failure to adhere to the terms set out in the signed labor contract results in your dismissal.

- A. conform to B. abide by C. defy D. comply with

Question 60: Lack of accredited qualifications can be a major obstacle to finding a job.

- A. impediment B. impetus C. adversity D. assistance

Question 61: Teachers nowadays are up to their ears in administration and don't have enough time and motivation for teaching.

- A. busy B. free C. hectic D. occupied

Question 62: Katy always looks on the bright side even though she can only eke out a small living as a waitress for her family.

- A. optimistic B. pessimistic C. sanguine D. doubtful

Question 63: We have to work against the clock so as to meet the deadline of the clients tomorrow.

- A. work in a haste B. work slowly

C. work as fast as possible

D. work strenuously

Question 64: I take my hat off to one of my colleagues, Justin, who seem to be indefatigable and can work all night without sleeping a wink.

A. adulate

B. venerate

C. praise

D. disrespect

Question 65: John: "I think we have done enough work today. I'm feeling tired now".

Alice: "Let's call it a day and hit the hay!"

A. stay awake

B. go to sleep

C. take a bath

D. eat something

Question 66: If the candidates can perform well and impress the interviewers during the interview, they can be recruited.

A. taken on

B. dismissed

C. employed

D. chosen

Question 67: Most, not to say all of the employers want to look for candidates with punctuality, so make sure you make a positive impression on them by showing up on time for the interview.

A. good time management

B. ability to meet deadlines

C. being late

D. being in time

Question 68: With so many breakthroughs in robotic science and technology, much manual work will soon be taken over by robots.

A. intellectual work

B. physical work

C. monotonous work **D.** dull work

D. dull work

Question 69: I'd go mad if I had to do a dead-end job like working on a supermarket checkout.

A. boring

B. monotonous

C. fascinating

D. demanding

Question 70: One of the best ways to understand what a job is like, is to do it. Work experience is a great way **to get a feel for** what a job is all about.

A. to have an understanding about

B. to touch with one's own hands

C. to have the faintest idea about

D. to do something on purpose

Exercise 6: Read the following passage and mark the letter A, B, C, or D on your answer sheet to indicate the correct word or phrase that best fits each of the numbered blanks from 71 to 75.

The bad news in the June jobs numbers, released Friday, is also the good news. The unemployment rate rose to 4 percent last month, from 3.8 percent, which in many contexts would be reason to worry (71)_____a softening economy. But the details of this particular jump in the jobless rate actually imply good things for the economy.

The labor force rose by 601,000 people last month, driving the proportion of the civilian adult population that is either working or looking for work up by 0.2 percentage points, to 62.9 percent. The unemployment rate rose because not all of the people looking for work found it immediately. That suggested they were ready and willing to (72)_____ the jobs that employers have kept creating at a healthy rate - an additional 213,000 positions in June alone. The month-to-month swings in the size of the labor force can be large because of (73)_____ error. So this may prove to be a random blip that is erased as more data become available.

But taken at face value, it's a sign that the hot job market is succeeding at pulling people off the sidelines and into the work force. It's easy to imagine people (74)_____ have become disengaged from the work force who, in this tightening job market, are more likely than they were a few years ago to see help wanted signs everywhere, (75)_____ to have friends and acquaintances urge them to start working.

(Adapted from <https://www.nytimes.com/>)

- Question 71: A. in B. about C. off D. with
- Question 72: A. fill B. form C. apply D. interview
- Question 73: A. statistics B. status C. statistic D. statistical
- Question 74: A. where B. who C. which D. why
- Question 75: A. for B. and C. but D. or

Exercise 7: Read the following passage and mark the letter A, B, C, or D on your answer sheet to indicate the correct answer to each of the questions from 76 to 83.

Translators and interpreters for tech jobs of the future are expected to be one of the fastest growing occupations in the nation, according to a just released survey by Vietnam works. Almost all positions for programmers, application developers, database and network administrators, engineers, designers, architects, scientists, technicians, and tech support will require bilingual or multilingual fluency.

In just the last two years the demand for tech professionals with foreign language skills has increased more than two and one-half fold, said the survey, and the uptick shows no signs of abating anytime soon. Roughly 400,000 jobs are expected to open for interpreters (who focus on spoken language) and translators (who focus on written language) in the tech segment, between 2017 and 2020, says Tran Anh Tuan. Tuan, who works for the Centre for Forecasting Manpower Needs and Labour Market Information in Ho Chi Minh City doesn't include other industries in his prediction, which are also recruiting ferociously for more people with these same language skills.

While that claim might seem a bit overblown (and amounts to little more than a guess by Tuan), it is clear that innovative technologies like robotics, 3D printing, drones, artificial intelligence and virtual reality will create major **upheavals** in all sorts of labour markets, not just technology over the next few years. In the last month alone, most every job posted on employment websites throughout Vietnam included the word bilingual. Far higher salaries go to people who work in high tech positions and can speak a foreign language such as English in addition to Vietnamese, says Tran Quang Anh from the Posts and Telecommunications Institute of Technology.

Unfortunately, the surveys show that most graduating Vietnamese students are unable to do more than understand a few basic phrases of foreign languages, and practically none of them can speak any foreign language coherently. The good paying jobs with high salaries and benefits are only available to translators and interpreters who specialize in high tech jobs, says Anh. But it's not just English - graduates are needed with fluency in middle eastern languages like Arabic, Farsi and Pashto (Afghani) as well as German, Japanese and Korean to name just a few. Spanish is also in high demand in Vietnam, primarily because it is the second most common language in the US after English.

A recent tech expo in Hanoi sponsored by Vietnam works and the Navigos Group attracted nearly 4,000 young tech graduates and recruiters from 14 leading companies looking to fill job vacancies with skilled bilingual workers. The job applicants were young and industrious, said the recruiters. However, missing were candidates with the **requisite** language skills and most lacked basic 'soft skills' such as written and verbal communication abilities to effectively communicate even in their native Vietnamese language.

Notably, the recruiters said they considered language abilities and soft skills just as, if not more important, than academic ability. Yet virtually all the prospective academically qualified employees lacked even the most basic of interpersonal communication abilities.

(Source: <http://english.vov.vn/>)

Question 76: Which of the following could be the main idea of the passage?