



### Practice – PRESENT PERFECT SIMPLE AND CONTINUOUS

In your notebook write the dialogue, putting the verbs into the present perfect simple or continuous as necessary.

**JULIA:** Gosh, it has been / has been being busy this morning, hasn't it?

**PAT:** Yes, you look exhausted. What have you been doing / have you done?

**JULIA:** I haven't stopped / haven't been stopping all morning. I have been writing / have written letters, answering / have answered the phone, doing / have done the filing... it has been / has been being impossible!

**PAT:** It has been / has been being the same for me. My phone has been ringing / has rang all morning, I have written / have been writing five letters... and I have been interviewing / have interviewed three people for that secretarial job.

**JULIA:** Have you? Oh, I have interviewed / have been interviewing one as well. And I have sent / have been sending off another ten applications forms to people who want them. It seems to be very popular.

**PAT:** It does, doesn't it? I can't think why. Four people have phone / have been phoning me about it this morning.

**JULIA:** Have they? Oh and I have been looking / have looked through that letter, you know, the one the managing director sent to all the staff...

**PAT:** Oh yes, I have already read / have already been reading that. Not very interesting, isn't it?

**JULIA:** No... I think I have read / have been reading it all before.

### Practice - PAST PERFECT AND PAST SIMPLE

1. When the police (arrive), the car (go)

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2. When I (get) to the shop, it (close)

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3. They (eat) everything by the time I (arrive) at the party.

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4. When we (leave) the beach, the rain (already start)

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Good  
Luck!  
😊

5. I (try) telephoning her several times but she (leave the country)

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6. When I (find) my purse, someone (take) the money out of it.

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7. The car (go) when I (look) into the street

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8. The patient (already die) by the time I (see) her

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9. All the garages (close) by the time we (cross) the border.

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10. (You already leave) when the trouble (start)?

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11. The post (not arrive) when I (leave) the house this morning.

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12. By the time I (get) into town, the shops (close).

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