

Task: Read the email from your friend and complete the exercises.

Greta Jonson <greta-jonson@gmail.com>
To: Mary
<p>Hi Mary,</p> <p>How are you? I'm writing to inform you that I've moved to a new apartment. I want to give you an update about my new neighborhood. I love the community and I was pleasantly surprised by my neighbor's kindness. In fact, my neighbor has already invited me for coffee.</p> <p>Also, I'm so grateful for finding a place that is close to nature. My neighbor was kind enough to give me a tour of the walking trails in my neighborhood. In addition to friendly neighbors and nature, I also love the convenience as I live close to all amenities and facilities.</p> <p>In fact, the bus stop is a stone's throw from my apartment building. Furthermore, my daughter's school is within walking distance. In addition, Save-on-Foods is a five-minute drive from my apartment.</p> <p>I'm also very happy with the apartment because it's big enough for my family. The apartment has three bedrooms and one and a half washrooms. There is a small balcony off my bedroom and a large patio for barbecuing. The best part is that you can't beat the price. Let's hang out at my place once I'm settled in.</p> <p>Hope to see you soon!</p> <p>Take care Greta</p>

Copy the following from the email

- a. **Opening sentences** Click or tap here to enter text.
- b. **Greeting** Click or tap here to enter text.
- c. **Closing sentence** Click or tap here to enter text.
- d. **Closing** Click or tap here to enter text.