

# OUTLINING

## INSTRUCTIONS:

- Following is an outline about plants.
- The outline already includes one of the main topics and one of the subtopics.
- Drag the remaining main topics and subtopics from the box to the outline, where they belong.
- Then, type the correct formatting (A. B. C. etc.) to beside each subtopic.

|                     |       |
|---------------------|-------|
| Plants              |       |
| I. Parts of a plant |       |
|                     | _____ |
|                     | _____ |
|                     | _____ |
|                     | _____ |
|                     | _____ |
| II.                 | _____ |
| A. Food             |       |
|                     | _____ |
|                     | _____ |
|                     | _____ |
|                     | _____ |

|                |            |    |    |
|----------------|------------|----|----|
| Roots          | Flower     | A. | D. |
| Uses of plants | Decoration | B. | D. |
| Seeds          | Stem       | B. | E. |
| Medicine       | Rope       | C. | E. |
| Cloth          | Leaves     | C. |    |

# OUTLINING

## INSTRUCTIONS:

- Following is an outline about household pets.
- The outline already includes one of the main topics and one of the subtopics.
- Using the items in the box below, fill in the remainder of the outline, by typing each item in its correct place, with its correct formatting.

|                     |  |
|---------------------|--|
| Household Pets      |  |
| I. Four-legged pets |  |
| _____               |  |
| _____               |  |
| _____               |  |
| II. _____           |  |
| A. Duck             |  |
| _____               |  |
| _____               |  |
| III. _____          |  |
| _____               |  |
| _____               |  |

|                 |            |
|-----------------|------------|
| Turtle          | Parrot     |
| Hamster         | Cat        |
| Two-legged pets | Parakeet   |
| Dog             | Other pets |
| Snake           | Fish       |