

1

Read the email and the reply. Complete the reply with the correct alternatives.


[Reply](#)
[Forward](#)

Dear Richard,
I would like to join the gym you go to. Where is it? Which activities does it offer? Can I go there with you soon?
Ash


[Reply](#)
[Forward](#)

Dear Ash,
The gym (1) *is / am* on Station Road. I usually (2) *taking / take* exercise classes there, (3) *but / so* yesterday I (4) *use / used* the pool. There (5) *are / is* exercise machines too. (6) *I'm going / I go* there tomorrow. Why (7) *aren't you coming / don't you come* with me?
See you soon.
Richard

2a

Complete the tips about writing emails with the correct alternatives.

When you write an email to a friend, start the email with (1) *Dear / Fair* or (2) *Hey / Hi*, and then your friend's (3) *title / name*.

To finish your message you can write (4) *'best / good wishes'* or 'see you (5) *soon / quickly*'.

3

Your English friend Jo goes running every day. You want to go running with Jo.

Write an email to Jo:

- say when you want to run with Jo
- ask what time Jo goes running
- offer to show Jo a nice place to go running.

Write **25 words** or more.
