

READING

How to Interview for a Job!

Vocabulary Preview

- Match the words on the left with the meanings on the right.

1. congratulations	<u>E</u>	A. a written record of your education and jobs (Br Eng - CV)
2. apply	_____	B. acceptable or correct for a certain situation
3. hire	_____	C. a person who makes a formal request for something
4. applicant	_____	D. the process of communication using your body
5. resumé	_____	E. a way to say you are happy for someone's success
6. eye contact	_____	F. to make a formal written request for something
7. body language	_____	G. to give somebody a job
8. appropriate	_____	H. the act of looking directly into another person's eyes

- Use the above words to complete the sentences. Change the forms of verbs and nouns when necessary.

- What kind of information should I put on my resumé?
- Are you going to _____ for that job you were talking about?
- Really, you're getting married? _____!
- I can tell by John's _____ that he's angry right now.
- Do you think the company will _____ you?
- What is the _____ way to tell your boss you want to quit your job?
- Making _____ is difficult when you are wearing sunglasses.
- There were more than a hundred _____ for the job!

- Choose any two of the above words and write your own sentences.

- _____
- _____