

Jacinta	Marvin
1 Welcome to our new facility.	a Oh, that's OK, I'll hang on to it for now.
2 So, how was your journey?	b Thanks.
3 And did you have any trouble finding us?	c No problem.
4 Here, let me take your coat.	d Thank you very much.
5 Can I get you a coffee?	e It was fine, thanks.
6 OK. Come this way and I'll run through today's programme.	f No, not at all.
7 Have a seat.	g That sounds nice.
8 So, first of all, I thought you could take a tour of the facility this morning.	h Great.
9 You'll need this ID card to get around the site. Make sure you keep it on you at all times.	i Sounds interesting.