

SATUAN PENDIDIKAN : SMP Negeri 2 Tegal
MATA PELAJARAN : Bahasa Inggris
KELAS /SEMESTER : IX / Ganjil
MATERI POKOK : Procedure Text (Manual)

A. KOMPETENSI DASAR:

- 3.4. Membandingkan fungsi sosial, struktur teks, dan unsur kebahasaan teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait resep makanan/minuman dan manual, pendek dan sederhana sesuai dengan konteks penggunaannya
- 4.4. Menangkap makna secara kontekstual terkait fungsi sosial, struktur teks, dan unsur kebahasaan teks prosedur lisan dan tulis, sangat pendek dan sederhana dalam bentuk resep dan manual

B. TUJUAN PEMBELAJARAN

1. Menentukan informasi yang terdapat dalam procedure text (manual)
2. Menganalisis fungsi sosial, struktur teks dan unsur kebahasaan yang terdapat dalam prosedur teks (manual) Pada pertemuan yang lalu kalian sudah mempelajari materi teks procedure tentang resep makanan dan minuman. Kali ini, kalian akan mempelajari teks procedure lain yaitu tentang penggunaan alat-alat. Bacalah materi berikut dengan baik

MANUALS PROCEDURES

- a. **Definition** : Is a text that explain how to use something/ to operate something

Adalah teks yang menjelaskan bagaimana menggunakan suatu alat secara manual. Contohnya how to use mobile phone, rice cooker, washing machine, dan lain-lain (BACA BUKU SISWA HAL. 70-77)

- b. **Social function** is to describe how something is completely done through sequence of steps (fungsi sosial) c. The purpose of manual procedure text (tujuan penulisan teks)

1. is to describe how something is done through a sequence of actions or steps
2. To tell the steps of doing/using /operating something

- d. **The generic structure of the manual procedure text** (struktur teks)

1. Aim/goal; to describe the purpose of doing/operate
2. Equipments : contain the equipments we use
3. Steps/instruction: the ways to do something

- e. **The language features** (unsur kebahasaan)

1. Using simple tense (menggunakan simple tense)
2. Imperative (kalimat perintah (open, plug, turn on, apply dan lain2)
3. Connectives (kata penghubung yang terdapat dalam langkah 2 menggunakan alat) Contoh ; first, secondly, finally
4. Adverbs (kata keterangan) contoh ; slowly, in 10 minutes

Contoh teks dan penjelasannya

1. GENERIC STRUCTURE (STRUKTUR TEKS)

- a. **GOAL /AIM**: The ways to activate the handphone (cara mengaktifkan/ menghidupkan Hp)
- b. **EQUIPMENTS** (alat yang digunakan dalam menghidupka HP yaitu : Handphone (sim card, battery, cable charger)
- c. **STEPS** (LANGKAH-LANGKAH MENGAKTIFKAN HP)
1. Open the cover of the handphone
 2. Open the battery part of the phone and you can find sim card slot inside
 3. Insert the sim card to the sim card slot and put back the battery
 4. Close the battery with a cover of the handphone
 5. Connect the cable of charger to the hole in the bottom of the handphone
 6. When the battery is fully charged, the bar will stop scrolling
 7. We can activate the handphone with pushing the button on the side of it
 8. We are ready to use our handphone
2. **THE PURPOSE** of the text is to describe how to active the handphone
3. **LANGUAGE FEATURES** (unsur kebahasaan yang terdapat dalam teks cara mengaktifkan hp antara lain;

- Simple tense ; kalimat yang digunakan dalam bentuk simple tense. (menggunakan kata kerja bentuk pertama/bentuk sekarang .misalnya : open the battrey, we can active, we are ready to use the Handphone
- Imperative: **open** the battrey,**close** the battery,**insert** the sim card, connect the cable
- connectives: first, second, third, fourth, fifth, sixth, seventh, finally

A. KOMPETENSI DASAR

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- 4.4. Menangkap makna secara kontekstual terkait fungsi sosial, struktur teks,dan unsur kebahasaan teks prosedur lisan dan tulis, sangat pendek dan sederhana dalam bentuk resep dan manual

B. INDIKATOR

1. Menentukan struktur teks presedur
2. Menentukan tujuan komunikatif teks
3. Menyebutkan unsur kebahasaan tek prosedur (manual)

C. TUJUAN

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2. Menganalisis fungsi sosial, struktur teks dan unsur kebahasaan yang terdapat dalam prosedur teks (manual)

D. PETUNJUK ; Read the text carefully and choose the best answer!

The ways to activate your handphone

1. Open the cover of the handphone
2. Open the battery part of the phone and you can find sim card slot inside
3. Insert the sim card to the sim card slot and put back the battery
4. Close the battery with a cover of the handphone
5. Connect the cable of charger to the hole in the bottom of the handphone
6. When the battery is fully charged, the bar will stop scrolling
7. Seventh, we can activate the handphone with pushing the button on the side of it
8. Finally we are ready to use our handphone

1. What kind of text is the text above?

- A. Narrative text B. Recount text C. Procedure text D. Descriptive text

2. The text describes ...

- A. How to get a mobile phone C. The materials of a handphone
B. How to activate your handphone D. How to put a sim card

3. What should we do after inserting the sim card?

- A. Open cover of the handphone C. Close the battery with the cover of handphone
B. Disconnect the charger D. Insert the battery inside

4. "The ways to activate the handphone ". The synonym of the underlined word is ...

- A. Ingredients B. Procedures C. Performances D. Devices

5. "Fifth, connect the cable of charger to the hole in the bottom of the handphone"

The antonym of the underlined word is

- A. The lower B. The case C. The lenght D. The upper