NAME: _____ CLASS: _____

ENGLISH QUIZ 1

PART 1

FILL OUT THE FOLLOWING FORM BASED ON THE DIALOGUE BELOW!

Receptionist	: Castle Hotel, good morning. How can I help you?
Mr. Jack	: Yes, please. As behalf of Dexter Organization, I want to reserve a room on Saturday, March 26th.
Receptionist	: Let me check our schedule first. Well, it is available on that day. May I have your name, Sir?
Mr. Jack	: Sure. My name is Jack Connor.
Receptionist	: Mr. Connor, please fill out this form.
Mr. Jack	: Alright. Oh, this form is too long. Could you help me?
Receptionist	: Certainly, Sir.
Mr. Jack	: We would have a seminar of visual and verbal learning. Should I write it in the event or title?
Receptionist	:Yes, Sir.
Mr. Jack	: It will be held from 9 a.m. to 3 p.m. What is num. attending?
Receptionist	: It is how many participants will attend this event.
Mr. Jack	:Oh, I see. There are 30 people. What is point of contact?
Receptionist	: It is a person or department that can be approached for information.
Mr. Jack	: Oh, it's me. My phone number is 777-1920 and my office is on 45 Maple Street. My email is jackconnor@gmail.com. We have prepared the food and drink. What should I do?
Receptionist	: Please tick yes, Sir. Then, you can write the catering name.
Mr. Jack	: Okay. It is Yummy Catering. well, can I have projector and IT support?
Receptionist	: Certainly. Just tick them.
Mr. Jack	: Related to comment, can I write a request here?
Receptionist	: Sure, Sir.
Mr. Jack	: Many participants request that the room should be warm enough, not too cold and not too hot.
Receptionist	: Alright, Sir.Then, sign the form and we will process it to our management first.
Mr. Jack	: Thank you.

FACILITY RESERVATION FORM

Event/Title:_____

Date: _____Time_____Num. Attending_____

Area: Auditorium (max cap. 99) Seminar Room (max cap.35)

Hosting Organization/Department_____

Point of Contact:_____

Phone:_____Office:_____

Email:_____

Food/Drinks Served: Yes No

If Yes, will it be catered, and by whom:_____

Additional Equipment/Services:

Projector

TV

IT Support

Comments:_____

By signing this form, you have read and agreed to abide by the rules and conditions set forth by the facility regarding its use.

Signature:_____ Date:_____

Approved **Not Approved**

Authorizer Name&Initials:_____

☑ ☑ ☑ ☑

February 14th, 2022

Jack

777 - 1920

Jack Connor

30 people

45 Maple Street

9 a.m. to 3 p.m.

Saturday, March 26th, 2022

Dexter Organization

jackconnor@gmail.com

Seminar of Visual and Verbal Learning

Yummy Catering

LIVEWORKSHEETS

LISTEN AND COMPLETE THE FOLLOWING DIALOGUE! IDENTIFY THE EXPRESSIONS OF PERSONAL OBLIGATION!

PART 2

I should get physical therapy

You should take care of yourself

He should be picking up my mother

I should have played carefully

You should get better soon

You should be having a basketball class

You should have called him

Sophia : Hi, Ronny. Why are you in this store? (1) _____ school now.
Ronny : My leg is injured.
Sophia : How come?
Ronny : (2) _____ in the last game.
Sophia : I think there is no wrong with your leg.
Ronny : When I run or jump, it hurts a lot.
Sophia : Oh, I see. (3) _____. Your team needs you.
Ronny : I know. (4) _____ next week.
Sophia : That's right. (5) _____ so that you can play basketball again.
Ronny : I'll try. By the way, I guess you are waiting for your mom. Where is your brother?
Sophia : (6) _____, but I don't know where he is now. Perhaps he is hanging out with his friends.
Ronny : (7) _____.
Sophia : I had called him before I came here. Oh, that's my mom. I have to go. See you later, Ronny.
Ronny : See you.

PLEASE WRITE 3 EXPRESSIONS OF PERSONAL OBLIGATION FROM THE DIALOGUE ABOVE!

LIVEWORKSHEETS