

Name:

Class:

Compare these 2 invitations by filling the table below!

Invitation 1

Kalibata City Apartment
Tower Herbras
Kalibata, Jakarta Selatan
12740

June 15, 2022

Mr. Maryanto S, Sales Supervisor, Royal Care Ltd
Jln. Mawar no 9
Pancoran, Jakarta Selatan
12730

Dear Mr. Maryanto,

We would like to invite you to attend the inauguration of our business branch located at Kalibata City Square on August 20, 2022 at 10:00 a.m. It is our honor to have you as our loyal customer in our internet service businesses. We are hoping that we will get the same support from you. We have been in this business for quite some time now, yet we have always managed to stay on top of our competitors. This would not be possible if not with your support to our business. We have prepared something for you as our patrons, as a way of saying thank you. Please come early so that we can find a comfortable seat for you and so that you will be there as we acknowledge our loyal customers and you are definitely in the list.

Please let us know if you are attending the planned event or not on August 15, 2022.

Hoping for your presence on that day. We are looking forward to more fruitful business deals with you.

Sincerely Yours,

Signature

(Adam Nugraha)
(General Manager)
(City Services Corp.)

Invitation 2

Mr. Suryananto
Manager of Shen-shen Corp.
Kebayoran Baru, South Jakarta
September 12th, 2021

Dear Mr. Suryananto,

It is a great pleasure to invite you for launching our new product. It will be on September 9, 2018 at 8.30 pm. The event will also introduce our product ambassador that has worked for this magazine.

The event is for our business partners and high profile clients. The event will be started with the formal launch of the magazine and be held at City Inn convention room. Covering all the issues of health and has contributions from leading doctors and consultants. We felt that the society needs a magazine that will focus on issues related to health and hence we decided to go for this type of publication. This event will give you an opportunity to interact with various clients and colleagues in media industry. Please confirm your presence latest by September 2, 2021. We look forward to seeing you at the event.

Sincerely,
Hendrawan

(President Director of Co-Lentera. Ltd, North Jakarta)

Invitation detail	Invitation 1	Invitation 2
Name of inviter		
Name of invitee		
Address of inviter		
Address of invitee		
Position of inviter		
Position of invitee		
The company of the inviter		
The company of the invitee		
Date of invitation		
Topic of the invitation		
The avenue of the event		
The date of the event		
The time of the event		
The due date of confirmation		
Mentioned product		